

Town of Newington



Annual Report 2016-2017

Town of Newington

Annual Report
2016-2017



Edited by:
Jane Kallinich & Josephine Aux

Town Hall
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Newington, CT 06111
www.newingtonct.gov

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About Newington

Mission

Our mission is to offer excellent community services by maximizing our resources in a proactive, responsible, and accountable manner that enhances the quality of life for all generations in Newington.

Government

Newington received its Charter from the State of Connecticut in 1871 and is currently governed under the Council-Manager form of government with a nine member Town Council. The Mayor, elected separately, is a member and presiding official of the Council with the power to vote. Recognized as the official head of the Town for ceremonial and military purposes, the Mayor has the authority to appoint the Town Attorney and the Clerk of the Council.

The Town Manager is appointed by the Town Council and serves as the Chief Executive and administrative officer of the Town. The Town Manager is empowered to supervise and administer all commissions, boards, departments, offices, and agencies of the Town except for those elected by the people, appointed by the Council, appointed by the Mayor, or appointed by regional, state, or federal authority. The Town Manager is also responsible for the faithful execution of all laws and ordinances governing the Town.

Location

Newington, located five (5) miles south of Hartford, is centrally located in the New York – Boston corridor. Travelers have easy access to Route 5/15, Route 9, and major interstate highways I-84 and I-91. Newington is conveniently located near Brainard Airport and Bradley International Airport. Transportation services also include buses to Hartford and New Britain and rail transportation stations in Hartford and Berlin.

Taxes

Newington's mill rate in 2016-2017 was 35.75. The mill rate is applied to the Grand List of fair market value. All commercial and residential properties were revaluated in 2011.

History

Newington, part of the Town of Wethersfield until 1871, is located in an area which was referred to in early times as Pipestave Swamp, then Cow Plain, and later, West Farms; such names reflected the area's use. It was first a source of staves for making pipes (large sized barrels) used in colonial trade, and later a pasture for cattle. It eventually became home to the new farms taken up by descendants of early Wethersfield

who had been given grants on the western frontier of their riverside town. By 1721, there were enough new farmers on these grants to request that the General Assembly of the Colony of Connecticut give them the name Newington, which means "new town in the meadow."

Since most early Newington inhabitants were related to Wethersfield families, Newington accepted government by Wethersfield Town Meeting until 1871. When the railroad came through Newington in the 1830's, the frequent and inexpensive transportation attracted growth and further expansion. Years later, however, a Wethersfield Town Meeting refused to approve expenses for highway improvements for better access to the railroad. Ready to take government into its own hands, Newington applied to the General Assembly of the State of Connecticut for incorporation, which was approved in 1871.

Early in the 20th century, both the trolley car and the automobile brought more development. Newington's location in the center of the state, combined with steady improvements to the highway system, attracted many new residents and businesses. The trolley, replaced by regular bus service, made commuting to Hartford and New Britain convenient. By 1966, the increasing population had outgrown the Town Meeting form of government and the Town adopted the Council-Manager form of government.

Historical Sites

The **Kellogg-Eddy House**, a typical New England Georgian-style farmhouse, was built in 1808 by General Martin Kellogg.

The **Enoch Kelsey House** was built in 1799 and was the home of a Connecticut farmer and tinsmith. It features rare, freehand-painted wall decorations, basement to attic paneling, as well as a beehive oven and fireplaces.

The **National Iwo Jima Memorial Monument**, located off Route 9 at the Newington/New Britain line, was dedicated on February 23, 1995 in memory of those who gave their lives at Iwo Jima. The names of the 100 Connecticut marines killed at Iwo Jima are inscribed on the base.

Newington Government Town Council

Roy Zartarian, Mayor

The Town Council is the governing and legislative body of the Town with all the rights, powers, duties, and obligations conferred by law. Council members are responsible for adopting the budget, fixing the tax rate for the Town, proposing and amending ordinances and resolutions for the execution of the powers vested in the Town, for the government of the Town and management of its businesses, and for the preservation of good order, peace, health and safety of the Town and its inhabitants.

The Town Council consists of the Mayor and eight members elected from the Town at large every two years. The Mayor, elected separately, is a member and presiding official of the Council with power to vote.

The Town Council meets on the second and fourth Tuesday of each month at 7:00 p.m. Meetings are broadcast live on Newington Community Television.

2016-2017 Budget

On April 5, 2016 the Town Council Adopted the Fiscal Year 2016-2017 Budget as follows:

- Total appropriations: \$115,616,482.
- Mill Rate: 35.75 mills.
- Approved the Town of Newington Long Range Capital Improvement Plan 2016-2017 through 2020-2021.

2017-2018 Budget

On April 18, 2017 the Town Council Adopted the Fiscal Year 2017-2018 Budget as follows:

- Total appropriations: \$115,858,962.
- Mill Rate: 36.59 mills.
- Approved the Town of Newington Long Range Capital Improvement Plan 2017-2018 through 2021-2022.

Duties of the Council on the budget are pursuant to sections C-805 and C-806 of the Town Charter.

Town Council meeting schedules, agendas and related materials, minutes and rules of procedure are available on the Town website:

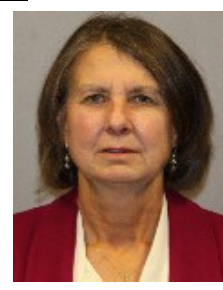
www.newingtonct.gov



Mayor
Roy Zartarian



Councilor
Carol Anest



Councilor
Gail Budrejko



Councilor
Diana Serra



Councilor
Beth DelBuono



Councilor
Maureen Klett



Councilor
Tim Manke



Councilor
James Marocchini



Councilor
David Nagel

2016-2017 Highlights

- Awarded 2016 Middle School Physical Education Teacher of the Year—Sandy Pilz.
- Selected Christopher Woodward as the 2016 Town of Newington Volunteer of the Year.
- Granted a bid waiver allowing the Town to accept the proposal of \$649,035 submitted by Pierce Manufacturing, Inc. for the acquisition of a Velocity Custom Pumping Engine and related equipment..
- Honored the Newington Knights Midget Football 8U and the Newington Knights Pee Wee Cheerleading team to receive a proclamation honoring their accomplishment of winning the 2016 National Championship.
- Approved the ASFCME Local 2930 labor contract on February 16, 2017.
- Authorized the Town Manager to enter into an agreement with Downes Construction Company of New Britain for the Town Hall Renovations Project February 16, 2017.
- Honored several former Town employees in their retirement.
- Made numerous appointments to various boards, commissions and committees.

Newington Administration

Town Manager

Tanya D. Lane , Town Manager

The Town Manager, appointed by the Town Council for an indefinite period of time at the pleasure of the Council, serves as the Chief Executive of the Town and manages the day-to-day operations of the Town departments. In addition to supporting the goals and objectives of the Town Council, the Town Manager, with the assistance of Town staff, is responsible for Purchasing, Risk Management, and Personnel. The Town Manager also serves as the local Traffic Authority, Public Safety Director, and Local Emergency Planning Coordinator.

2016-2017 Highlights

- Worked with various departments regarding CIP requests for the upcoming fiscal year..
- Met with the Public Works team to discuss various matters and the Central Health District..
- Attended Town Council meetings and discussed the proposed State Historic Preservation Grant for the Deming Young Farmhouse..
- Met with various residents and constituencies to dialogue about their concerns.
- Met with the firm of Quisenberry Arcari Architects, LLC of Farmington, CT who's been selected to provide architectural services for the Town Hall/Community Center Project.
- Worked with staff on enforcement of various blighted properties.
- Continued work related to the AFSCME union contract negotiations, until contract was ratified on February 4, 2017.
- Discussed possible formation of a committee to address the building renovation needs at Anna Reynolds School..
- Appointed Town Website Committee to make changes and updates to the Town of Newington's website.
- Met with Town Council to discuss the Town Hall Renovations Project Building Committee's recommendation to appoint Downes Construction Company of New Britain as the Construction Manager at Risk for the Town hall renovation project.
- Acted as staff liaison for the Board of Ethics organizational meetings.
- Attended Human Services Volunteer Dinner and the CCHD Volunteer Recognition Reception.
- Met with staff, department heads and union representatives on an as needed basis to address and resolve employee concerns and personnel issues.

Employee Anniversaries

35 Years

- (None)

30 Years

- Carol Aregood—Assessor

20 Years

- Maryann Ficocelli—Police
- Jose Garcia—Police
- Hermas Lavoie—Highway
- Therese McCusker.—Senior Center
- Elizabeth Molloy—Assessor
- Thomas Molloy—Highway

15 Years

- Paul Camara—Police
- Michael Chasse—Highway
- Joseph Cirigliano—Parks & Grounds
- Jeanette Francini—Library
- Denise Haas—Senior Center
- William Jordan—Police

10 Years

- Corinne Aldinger—Tax
- Timothy Buggee—Police
- Lynn Caley—Library
- Lisa Delude—Parks & Rec
- Matthew D'Esposito—Police
- Shannon Gonzalez—Police
- Richard Huggard—Human Services
- Timothy Rinaldo—Police
- Henry Rodriguez—Police

5 Years

- Shawn Brennan—Facilities
- John Dibiase—Parks & Grounds
- John Dimaria—Engineering
- Jane Kallinich—TMO
- Timothy Lapierre—Parks and Grounds
- Erik Lundin—Highway
- Craig Minor—Town Planner
- Pamela Wassik—Human Services
- Steven Winiarski—Parks and Grounds

Newington Administration

Town Clerk

James E. Krupienski, Town Clerk

The Town Clerk's office is responsible for preserving all of the Town's official records, many of which date back to Newington's inception in 1871, as well as making them easily accessible to the public. The office operates in accordance with Connecticut General Statutes, the Town Charter and Code of Ordinances.

Responsibilities include the recording and the search & retrieval of all land records, Veterans' Discharges, Trade Names and vital statistics; maintaining the agenda notices and minutes of Town Council and other boards and commissions, as well as tracking membership and terms for all board and commission members; preparing election ballot configurations and issuing absentee ballots for all elections; keeping abreast of all pertinent legislation (the department administers over 600 State Statutes); responding to and researching numerous public inquiries; updating the Code of Ordinances; issuing various licenses and permits, and maintaining financial records disclosing fees collected for the Town and the State.

The office is charged with insuring the integrity and longevity of all the documents entrusted to our care so that the Town has accurate and accessible data for future generations.

2016-2017 Highlights

- Federal Presidential Election was held on November 8, 2016 during which the office issued over 1,100 Absentee Ballots to residents.
- Codified newly adopted ordinances to the Town Code books and online site.
- Received a \$5,000 FY2017 Historic Preservation Grant from the State Library to continue back-file scanning and linking of Land Record images.
- Integration of all recorded Town maps into the Online Town Clerks Portal for increased revenue.
- Assistant Town Clerk, Traci Alves received her Connecticut Certified Town Clerk (CCTC) designation.
- Back-indexed and scanned Trade Name Certificates into Land Records software for searching and archival standards and backup.

2017-2018 Goals

- Continued cross-training of staff for continuity of knowledge during training sessions, absences or vacations.
- Continued scanning and microfilming of Vital Records (Birth, Marriage & Death) Certificates from 2012 to present..
- Completion of Military Service Records Document Preservation project with Grant funding.
- Completion of Records Retention for stored non-permanent records and cold storage documents.
- Continued scanning and archival back-up of Town Boards & Commissions minutes.
- Continued back-file scanning of Land Record images and linking to live indexes. Currently offering image availability back to 1985.

<u>Town Clerk Statistical Summary 2016-17</u>		
<u>LAND RECORDS</u>	<u>2016-17</u>	<u>2015-16</u>
Documents	4,988	5,660
Maps	15	14
<u>VITAL STATISTICS</u>		
Births	262	257
Marriages	221	192
Deaths	333	359
<u>LICENSES</u>		
Sporting	145	151
Dog	2,329	2,044
Kennel	2	1
<u>MISCELLANEOUS</u>		
Veteran's Discharges	37	35
Trade Name Certificates	77	80
Liquor Permits	44	39
<u>RECEIPTS – TOWN</u>		
Recording Fees	\$153,983.00	\$152,465.00
Conveyance Tax	\$401,905.85	\$264,495.65
Document Preservation	\$12,999.00	\$12,760.00
Vital Statistics	\$35,546.00	\$30,088.00
Dog Licenses	\$2,317.50	\$2,051.00
Sporting Licenses	\$134.00	\$134.00
Copy Fees	\$24,260.00	\$26,129.00
Miscellaneous	\$3,269.00	\$2,719.00
TOTAL GEN. FUND	\$634,414.35	\$490,841.65
<u>RECEIPTS– STATE</u>		
Document Preservation	\$7,296.00	\$7,634.00
Dog License Surcharge	\$5,330.00	\$4,608.00
Dog Licenses	\$14,211.50	\$11,903.00
Sporting Licenses	\$4,263.00	\$4,412.00
Marriage Surcharge	\$2,014.00	\$1,368.00
State Treasurer	\$254,084.00	\$250,086.00
LoCip	\$10,887.00	\$11,439.00
TOTAL STATE	\$298,085.50	\$291,450.00
GRAND TOTAL	\$932,499.85	\$782,291.65

Information Technology

Paul Boutot, Chief Information Officer

The Department of Information and Technology provides strategic and policy direction for the implementation and management of technology for the Town of Newington. Core activities include development of the Town's IT strategic plan, technology support, policy formulation, and the review and revision of technology standards.

Mission

Information Technology will provide leadership, policy guidance and assistance in the use of technology while offering the highest quality technology-based services, in a cost-effective manner, and maintaining a secure, robust and efficient communications network for our departments and the community we serve.

2016-2017 Highlights

- Deployment of new 2 in 1 laptops for Town Council members.
- Town financial system upgrade (hardware and software).

- Deployment of end-point encryption (laptops).
- Website upgrade and modernization.
- Deployment of new records and program management application (RecTrac & WebTrac) for Parks and Recreation.
- Email system upgrade.

2017-2018 Goals

- Work with Town departments to help identify areas where technology can assist them in reaching their goals and objectives for internal and external purposes.
- Enhance wired and wireless network capabilities.
- Enhance network security and reporting capabilities.
- Upgrade the Town's office productivity suite.
- Deployment of two-factor/multi-factor authentication.

Registrar of Voters

Linda Cultrera (R) • Marie Fox (D)

The office of Election Administrators-Registrars of Voters is governed by the General Statutes of the State of Connecticut, the Office of the Secretary of the State, and the State Elections Enforcement Commission.

Elections Administrator-Registrar of Voters:

- Register & remove all electors, update felony convictions and releases, and oversee all election materials, which updates the registry and voter files daily.
- Conduct the State-mandated annual voter registration canvass by NCOA, (National Change of Address),.
- Supervise primaries, elections & special referenda.
- Train and hire all election officials, update all training materials and maintain accurate State mandated certification lists of all election officials. Moderators by unfunded mandate must have certification every two years.
- Oversee the central counting of absentee ballots on Election Day.
- Determine that all eight polling places are handicapped accessible, meeting the requirements of the 2002 Help America Vote Act (HAVA) including supervising EDR (Election Day Registration) as a polling place.
- Oversee the general maintenance of the 18 town-owned voting tabulators, 10 handicapped voting machines, telephones & all related equipment required at each polling place on Election Day including EDR as a polling place.
- Conduct mandatory supervised absentee balloting at all six institutions.

- Hold mandated and special voter making sessions.

2016-2017 Highlights

- There were 18,955 registered voters as of 11/8/16.
- Voter turnout for the 11/8/16 Presidential Election was 77%.
- Continuing the Electronic Registration Information Center (ERIC) in conjunction with 14 other States to update our registry lists.
- Implementation of the (IVS) handicapped machines.

2017-2018 Goals

- Continue to update our technology of voting and new equipment .
- Establish updated education & training procedures for all elected officials.

Polling Places (all handicapped accessible)

District 1: Town Hall, 131 Cedar Street
District 2: Ruth L. Chaffee School, 160 Superior Ave.
District 3: Anna Reynolds School, 85 Reservoir Road
District 4: Elizabeth Green School, 30 Thomas Street
District 5: John Wallace Middle School, 71 Halleran Dr.
District 6: John Paterson School, 120 Church Street
District 7: Martin Kellogg Middle School, 155 Harding Ave.
District 8: John Wallace Middle School, 71 Halleran Dr.
EDR: Town Hall, 131 Cedar St.

Facilities Management

The Facilities Management Department has the main responsibility to provide for the physical maintenance of Town Manager designated buildings to the level allowed by Council approved funding. Typically this includes repair & maintenance of the major building components such as heating & cooling systems. The dept. also manages capital improvement projects for these same buildings whether funded by the Town or through grant funding that this dept. is able to obtain.

2016-2017 Highlights

- Facilities Director continued to meet with Energy Consultants on ways to improve the energy efficiencies of all Town owned buildings which would lead to greater cost savings for the Town.
- Town Hall's roof repairs continued throughout the building during the year on an as-needed basis. Replaced the rear entrance door which will be removed and used on the new Town Hall. Had to make repairs to the 2nd sewer line that ruptured under the building and will continue to maintain the systems use until the new Town Hall has been built. Refurbished the gym floor that was damaged by a vendor during an event which was covered by the vendors insurance.
- At the Lucy Robbins Welles Library we have completed upgrading the original first floor windows to new energy efficiency windows to help reduce overall utility costs and occupant comfort. Installed new Front patrons & employee entrance doors for greater energy savings and occupant comfort. Upgraded all outside perimeter lighting to LED for greater energy savings. Installed a new high efficiency boiler and pumps for greater energy savings.
- Completed the installation of the new high efficiency HVAC fan coil units throughout the Senior Center for greater energy savings & occupant comfort & also replaced the old manual Bingo machine to an updated electronic unit with new large screen LED TV's for greater visibility for the senior citizens.
- Completed the upgrade of all Town owned building parking lots & exterior perimeter wall security lighting to high efficiency LED for greater visibility and energy savings which resulted in energy rebates from Eversource. Assisted in having Eversource energy upgrade to all of Newington's street lights at no cost to the Town of Newington which helped lowering the operating costs by providing the Town with a lower street lighting utility rate.
- Replaced all interior lighting to High efficiency LED at all the Parks buildings for greater energy savings.
- Installed a new emergency generator in fire house 5 and upgraded the entire electrical system to bring the building up to code. Replaced all interior & exterior lighting with high efficiency LED for greater visibility and energy savings.
- Completed efficiency upgrades to the Ambulance building by replacing all interior & exterior lighting to LED. Replaced carpeting in the dispatch room and training room.
- Completed the conversion of the oil heating equipment to high efficiency natural gas heating & admin. A/C for greater energy savings and occupant comfort including removing the underground 2000 gallon oil tank. Removed the 10,000 gallon steel underground diesel fuel tank that was beyond its useful life to stop the chance of ground contamination by a diesel fuel leak.
- Converted the old dog pound behind the highway department to a new police training building by installing a new roof, flooring, alarm system, high efficiency propane heating and A/C unit and installing a new on-demand water heater for greater energy savings.

2017-2018 Goals

- Continue a yearly comprehensive survey of the physical conditions of Town Buildings to include infrared inspections of all electrical & mechanical systems to provide a proactive approach to continued scheduled maintenance.
- Assist the Town Hall & Library Renovations Committee & Town Manager as requested in the building of the new Town Hall/Community Center & future Library addition.
- Continue to schedule roof replacements & major building heating component replacements as priority items and as budget allows during the next year.
- To increase operational effectiveness & efficiency of all Town owned buildings & infrastructure by increasing preventative maintenance.
- Work with all department managers & directors to meet their vision of facilities requirements to meet their specific needs and uses of their buildings and departments and to help promote Building-Wide Energy Efficiency.

Department Phone Numbers	
Assessor	860-665-8530
Building	860-665-8580
Engineering	860-665-8570
Facilities Management	860-665-8579
Finance	860-665-8520
Fire	860-667-5900 (routine) 911 (emergency)
Fire Marshal	860-667-5910
Health District	860-665-8588
Highway Sanitation Division	860-667-5810 860-667-5874
Human Services	860-665-8590
Information Technology	860-665-8555
Lucy Robbins Welles Library	860-665-8700
Parks & Recreation	860-665-8666
Police	860-666-8445 (routine) 911 (emergency)
Registrar of Voters	860-665-8516 (Democratic) 860-665-8517 (Republican)
Revenue Collection	860-665-8540
Senior & Disabled Center	860-665-8778
Town Clerk	860-665-8545
Town Manager	860-665-8510
Town Planner	860-665-8575

Finance Department

Ann Harter, Director

The Department of Finance consists of the Administration and Accounting, the Assessor's office & Revenue Collector's offices. The Administration & Accounting office has the responsibility of administering the Town's finances and accounting for all Town funds. The office provides complete accounting services for all the boards, commissions and departments of the Town except the Board of Education. Detailed statements of this accounting appear in the Town's Comprehensive Annual Financial Report, which is on file in the Town Clerk's Office, excerpts of which are included in this report. In addition, the office helps develop & administers the Town budget, handles the daily Treasury operations & manages cash & debt obligations.

Mission Statement

To provide accurate, timely financial reporting, information & services to Town departments, the public and policy leaders. We strive to stay current on accounting standards and financial practices and procedures in order to provide cost effective services and financial information to all users of Town financial information.

2016-2017 Highlights

Accounting and Administration

- For the twenty-sixth consecutive year, the Town was awarded the Certificate of Achievement for Excellence in Financial Reporting for fiscal year 2015-2016. The Town received this national recognition for its financial report by the Government Finance Officers Association of the United States & Canada.
- The Town benefits from a high credit rating of AA+ by Standard & Poor's & Aa2 by Moody's Investor Services.
- A High Deductible Health Plan for AFSCME and Administration staff was successfully implemented for the start date of July 1, 2017
- Analysis for contract negotiations with the IBPO bargaining group were performed periodically during the year.
- A Request for Proposal was issued for the lease purchase financing of a fire rescue truck costing \$715,000. The Town received ten responses and accepted the proposal from TD Bank who submitted the lowest rate of 1.84% for a five year term.
- The Town updated its proposal for the Town Hall project with the assistance of the Town's financial advisor Matthew A. Spoerndle, Senior Managing Director of Phoenix Advisors, LLC.
- Recruitment and hiring of a new assessor was done by a committee made up of the Town Manager, Director of Finance and assessors from other towns.

Assessor

-Steven Kosofsky

The mission of the Newington Assessor's office is to fulfill in a timely manner the requirements of Connecticut state law relative to the assessment of real property, personal property, and motor vehicles, in a way that provides residents, administrators, and professionals with accurate, and timely information, ensuring that all taxpayers are treated in the most equitable manner possible, within a caring and responsive environment.

Real Property is assessed at 70% of a base year of value established on October 1, 2015, which was the date of the last revaluation. Commercial Personal Property and Motor Vehicles are assessed at 70% annually. The Grand List consists of over 12,000 real estate parcels, 1,400 commercial personal property accounts and over 30,000 taxable motor vehicles. The office is also responsible for assisting special service programs by annually updating over 550 elderly, 50 blind, 6,100 special assessment adjustments for veterans, and 250 disabled exemptions for Newington taxpayers.

2016-2017 Department Achievements

- Provided professional service to general public and taxpayers.
- Completed October 1, 2016 Grand List on time as required by law..
- Settled all tax appeals emanating from the 2015 revaluation of all real estate.
- Sent out 500 Income and Expense forms to owners of commercial properties.
- Processed over 500 applications for elderly tax relief and sent required reports to the State.

Department Goals FY 2016-2017

- Continue to provide taxpayers with courteous, professional & responsive service in a timely manner.
- Maintain an equalized tax base according to State Statutes and professional appraisal/assessment standards.

Finance Department

The completed October 1, 2016 Grand List of net taxable property, subject to hearings of the Newington Board of Assessment Appeals is as follows:

2016 NET GRAND LIST				
CATEGORY	2015	2016		
	GRAND LIST	GRAND LIST	PERCENT CHANGE	DOLLAR CHANGE
REAL ESTATE	\$2,262,420,450	\$2,249,194,470	-0.58%	-\$13,225,980
PERSONAL PROPERTY	\$132,847,961	\$138,650,243	4.37%	\$5,802,282
MOTOR VEHICLE	<u>\$220,426,790</u>	<u>\$222,756,646</u>	1.06%	<u>\$2,329,856</u>
TOTAL	\$2,615,695,201	\$2,610,601,359	-0.19%	-\$5,093,842

TAX EXEMPT:	\$392,315,050	\$396,731,430	1.3%	\$4,416,380
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MANUFACTURING EQUIPMENT EXEMPTION				
CATEGORY	2015	2016	PERCENT CHANGE	DOLLAR CHANGE
GROSS PP	\$216,324,961	\$221,486,573	2.39%	\$5,161,612
MFG & OTHER	<u>\$83,477,000</u>	<u>\$82,836,330</u>	-0.77%	<u>-\$640,670</u>
NET PP	\$132,847,961	\$138,650,243	4.37%	\$5,802,282

COMMENTARY ON THE OCTOBER 1, 2016 GRAND LIST

The October 1, 2016 Net Grand List for the Town of Newington totals \$2,610,601,359 which is a decrease of \$5,093,842 or 0.19% from the 2015 Grand List total. This decrease is primarily attributable to the settlement of ten court cases filed as a result of the 2015 revaluation and other revaluation-related adjustments which reduced the 2016 Grand List by \$7,323,150. In addition, another \$2,922,560 was removed from the taxable portion of the 2016 Grand List as a result of Hartford Hospital occupying a major commercial property owned by them that was formerly being leased to another entity and thus considered taxable. Without these adjustments, the overall 2016 Grant List would have increased approximately 0.2% or \$4,907,778. These totals are subject to further adjustments by the Board of Assessment Appeals and pending future court cases.

Personal Property

The **Personal Property** section of the 2016 Grand List totals \$138,650,243 which is an increase of \$5,802,282 or 4.37% over the 2015 Grand List. This increase was a combination of an actual increase in the total gross assessments of \$5,161,612 or 2.39% and a reduction in the non-reimbursable State manufacturing machinery and equipment exemption of \$640,670 or 0.77%.

Motor Vehicles

The **Motor Vehicle** section of the 2016 Grant List totals \$222,756,646 which is an increase of \$2,329,856 or 1.06% over the 2015 Grand List. However, due to the passage by the General Assembly of Public Act 15-244 and Public Act 16-3, beginning with October 1, 2016 Grand List, all motor vehicles in the State of Connecticut shall be taxed at a mill rate not higher than 32.00 mills.

Therefore, Newington will need to calculate motor vehicle taxes on the 32.00 mill rate and not the at the 35.75 current rate. The difference in tax revenue which is not reimbursed by the State of Connecticut, represents a tax loss or shifting to other sectors of the tax base of approximately \$835,337.

Finance Department

Revenue Collector

-Corinne Aldinger, CCMC

The Tax Office is responsible for the administration of all billing and collection activity for all real estate, motor vehicle and personal property taxes. It is the largest source of the Town's operating revenue, and necessitates the billing and collection of taxes. These taxes are essential to provide the services for the Town's residents, Town departments, youth and elderly programs, and to provide the funds for the Board of Education to operate at peak levels to highly educate the children in our community .

The primary objectives of the Revenue Collector are to secure the maximum collection of revenues due the Town, maintain accurate collection records, ensure proper controls and safeguard the revenue collected. When these objectives are accomplished in an efficient manner they reflect the financial well being of the Town, which is the backbone of the municipality in regard to fiscal debt and bonding ability. This office enforces Connecticut State Statutes by operating in accordance with guidelines established by the Office of Policy and Management. Revenue generated by all other Town departments is balanced in the Tax Office and then deposited.

The office of the Revenue Collector also serves as a center for property tax information. The staff assists attorneys, title searchers, real estate agents, residents and others regarding payment history and other information available from the tax records.

Tax Collection Activity FY 2016-2017

Taxes on Current Levy	\$91,498,962.84
Taxes on Motor Vehicle Supplemental List	1,129,763.71
Taxes on Prior Years List	491,803.18
Interest, Liens and Other Fees	361,656.36
Taxes on Advanced Collection 2015 Grand List	4,632,330.45
Taxes and Fees Collected	98,114,516.54
Collection Rate on Current Levy	99.24%

TOWN OF NEWINGTON, CT			
TOP TAXPAYERS - 2016 GRAND LIST			
RANK	TAXPAYER	DESCRIPTION	GROSS
1	CONNECTICUT LIGHT & POWER CO	UTILITY	\$43,710,840
2	GKN AEROSPACE NEWINGTON LLC	MANUFACTURING	\$27,002,290
3	IREIT NEWINGTON FAIR LLC	SAMS	\$21,509,790
4	NEWINGTON VF LLC	WALMART	\$20,300,000
5	NEWINGTON GROSS LLC	STEW LEONARDS	\$19,462,690
6	MANDELL PROPERTIES LLC	PRINTING/MAILING	\$19,361,370
7	TLG NEWINGTON LLC	STOP & SHOP/BOB'S	\$18,315,500
8	BRIXMOR GA TURNPIKE PLAZA LLC	PRICE CHOPPER & DICKD	\$17,850,000
9	HAYES KAUFMAN NEWINGTON	RETAIL	\$13,085,740
10	SCELZA/LANDMARK/CAMBRIDGE/BALDWIN APTS.	APARTMENTS	\$12,455,830
11	LOWES HOME CENTERS INC. #623	RETAIL	\$11,174,440
12	TARGET CORPORATION T 1802	RETAIL	\$10,742,060
13	SAPUTO DAIRY FOODS USA	RETAIL	\$10,665,590
14	BALF COMPANY THE	MANUFACTURING	\$10,576,610
15	RENO PROPERTIES II LLC	MANUFACTURING	\$10,160,710
16	FURNITURE EXECUTIVES NO 4 L P	RETAIL	\$9,800,000
17	NEWINGTON 2007 LLC	MANUFACTURING	\$8,823,820
18	BRE SELECT HOTELS PROPERTIES LLC	COURTYARD MARRIOTT	\$8,695,690
19	COHEN FAMILY LIMITED PARTNERSHIP	APARTMENTS/RETAIL	\$7,121,810
20	BERLIN NEWINGTON ASSOCIATES LLC	RETAIL	\$7,055,240
21	CONNECTICUT NATURAL GAS CORP.	UTILITY	\$6,753,820
22	GRISWOLD HILLS OF NEWINGTON LTD PARTNER.	APARTMENTS	\$6,489,000
23	FENNWOODE DEVELOPMENT LLC	APARTMENTS	\$6,144,600
24	CERES NEWINGTON ASSOCIATES LLC	RETAIL	\$5,968,900
TOTAL			\$333,226,340
This list reflects the gross assessment for the properties. Some accounts receive manufacturing exemptions which reduce the actual tax paid.			

Newington Community Services

Human Services

Karen Futoma, Director

The Human Services Department provides a variety of human service programs and services for children, youth, adults, elderly, persons with disabilities and families. Service areas include information and referral, community education and coordination, prevention and positive youth and family development, social work and case management, clinical therapy, crisis and disaster response, and economic assistance.

Mission

We serve residents of all ages to achieve their maximum quality of life by increasing their knowledge, skill and self-sufficiency through a comprehensive coordinated continuum of social work & community services.

Our Motto:

“A Helping Hand For All Ages.”

2016-17 Highlights:

- The hoarding working group (established in 2014 at our initiation) organized a third annual Conference on Hoarding held May 25, 2017. CT Train videotaped the conference so it will be available for viewing online for free. More than 300 individuals statewide attended another sold out conference. In July of 2016 several department staff, the Town Manager and Mayor were invited to attend and witness the Governor's signing of Senate Bill 119, an act to establish a statewide taskforce to study hoarding. Senator Doyle and Representative Byron were also present for this historic event.
- The Newington Safe Homes Task Force comprised of various Town departments including health, fire, building and zoning, EMS, animal control, police, human services, senior & disabled center and Town Manager's office continue to meet. The purpose of meeting is to collaborate, address concerns, complaints and identify at-risk residents/housing situations in Newington and work toward resolution of safer and healthier living.
- There continued to be significant collaboration with police, fire, health, building & zoning, senior & disabled center, library, tax, parks and recreation and the schools. This included at risk situations, crisis intervention, program development and partnering.
- Director Futoma, Coordinators LaBrecque and Meskill and Social Worker Wassik continue to participate in CERT meetings to build relationships with CERT volunteers and attend educational trainings offered.
- Several workshops and forums were offered to the community on a variety of health and wellness topics including Mental Health First Aid.
- Director Futoma and Coordinators LaBrecque completed their national and state certification process as municipal ADA Coordinators, being one of a few who have achieved this in CT.
- A handicapped accessible ramp was added to the Yurt on the Challenge Course thanks to an Eagle Scout project with Troop 347.
- Maria Gonzalez-Soto part-time youth worker resigned to take another position. Zachery Banks was hired 7/1/17.

- Stephanie Soto, part-time Secretary resigned due to a full time promotional social work career opportunity.
- Kayla Gugliotti, a former student intern, has been hired as a replacement part-time Secretary & brings people skills, familiarity with our dept. programs & services.
- Human Services Director Karen Futoma received an award from CLASS, CT Local Administrators of Social Services for her Hoarding Working Group initiative and commitment to Human Services.
- Director Futoma announced her retirement effective June 28, 2017 after 32 years and has accepted a position with Connecticut Housing Finance Authority as a Resident Services Liaison.
- Carol LaBrecque was appointed Director of Human Services and Pamela Wassik was promoted to Financial Casework Coordinator.

Program Highlights:

Prevention and positive youth development programs

are offered through a variety of activities teaching skills in decision-making, problem-solving, communication, team co-operation leadership and community service:

- Positive youth development programs handled 3,256 program registrations during the fiscal year. These programs include SCORE, ALPS, Adventure Builds Bridges, LEAD—a mentor leadership program, NHS Awareness Program, Summer Youth Adventure and the Newington Challenge Course.
- SUCCESS/ALPS which replaced the former ROPE program last year has us working with 5th graders instead of 6th graders, allowing us to teach good decision-making, problem-solving skills earlier. This past year, 329 fifth-grade students participated in this program as part of the school health and wellness curriculum.
- LEAD, Leadership Education Advisor Development, develops high school mentors that will be with our youth programs year round & take a leadership role with summer mentors. This year 12 students participated.
- Student Challenge of Recreation/Education (SCORE) offered after-school activities and opportunities to middle school age youth. In SCORE this year we had 471 participation slots filled.
- The Summer Youth Adventure (SYA) Program had a full schedule of cultural, educational and adventure activities & saw a significant increase from 612-723 program participation slots filled with youth entering fifth through ninth grade. 114 unduplicated youth participated.
- The high school self-awareness group is a collaboration with the high school psychologist and special education services to provide social skill enhancement programs through experimental education opportunities such as hiking, canoeing, geo-caching, challenge course and in-class sessions involving team building exercises. 12 youth participated.
- The Outdoor Challenge Ropes Course offered low & high element initiatives to 1,276 participants comprised of school age youth, college students, businesses, Houses of Worship, other Town youth service bureaus & non-profits. The yurt ramp was constructed through an Eagle Scout project from Troop 347.

Newington Community Services

Human Services

2016-17 Program Highlights Continued:

- Youth & adults are also offered community service placements, many as required by the justice system. Community service projects included community clean-ups, assistance with the food bank & high school youth mentoring middle school youth. 23 youth & adults requested community service hours this year. Average number of hours per person to complete was just over 50 hours.
- The alternate Washington D.C. trip option with a day at the Newington Challenge Course was provided to 52 8th grade John Wallace & Martin Kellogg Middle School students in May.
- Field games were also provided for 86 4th grade students end-of-year picnic for Ruth Chaffee.
- Three collaborative programs with the library brought a total of 30 middle & high school youth out kayaking, on the challenge course & for the third program, teaching them outdoor survival skills.

Youth & Family Counseling Programs

- Youth and Family Counseling handled an average of 12 cases per month receiving a total of 29 service hours on average each month.
- Community education and parent programs sponsored this year included "Getting Ready for Kindergarten", Social Skills (co-sponsored with the Library), 3 part Healthy Life Series: Healing Voices, No Letting Go, safe & respectful relationships for tweens, teens, and adults.
- A support group for older adults dealing with life after loss was initiated and facilitated by contract therapist, Dorothy Revzon, LCSW.
- Pat Meskill and our student intern Kayla Gugliotti co-facilitated the high school "Truth About Hate" program sponsored by the Anti-Defamation League held in Feb.
- The Juvenile Review Board is an alternate and early means of identifying and assisting youth seventeen and younger whose behaviors put them at risk. The Board is composed of representatives from Police, Schools, Human Services, Juvenile Court, State Department of Children and Families. The board met on 15 youth situations this past year. Youth and their parents appeared before the Board for incidents such as vandalism, shoplifting, fighting, criminal mischief, disorderly conduct, bullying, truancy, defiance of school rules and domestic conflict.
- Pat Meskill offered and co-facilitated 3 Mental Health First Aid workshops.
- Pat Meskill provided at-risk children training for summer P&R staff and our summer youth adventure contract staff to identify at-risk situations and protocol for intervention/referral. Pat also provided ongoing consultation to P&R staff.
- Our Clinical Services Coordinator also provides Daycare Center consultation for situations involving young children and review of local daycare policies and procedures as required by the State.
- Pat Meskill served on high school Discipline & Review Board.
- **The Food Bank, Holiday Food & Gift programs, Energy Assistance, Clothing Closet & Special Needs Fund** assist eligible residents with basic need assistance. Newington households in need continue to feel

the impact of the difficult economy as a result of unemployment, underemployment, fixed income, healthcare costs and ever-increasing expenses.

- The Food Bank averaged 137 households monthly. The Mobile Foodshare site (Newington collaborates with them) provides a free food distribution every other week to approximately 118 visits per month. The annual holiday programs served 401 households representing 831 children, adults and elderly. Clothing closet was used by 24 households on average each month and 150 households benefitted from our winter clothing offered at the November food distribution. Approximately 100 students received backpacks and school supplies in August.
- Sequin lodge was recognized for contributing an outstanding number of cases of food. Additionally many civic organizations, houses of worship, schools, businesses and private residents also contributed to our year round food bank and our annual holiday food and gift program. Donations of money, gift cards, food, clothing and gifts were received to support residents in need and youth programs throughout the year.
- Newington HAT participated in the 34th Annual Walk Against Hunger. Carol LaBrecque served as Team captain.
- Staff also administered the Operation Fuel Program which saw another rise in applicants. Those served increased from 73 last year to 85 households totaling \$34,614 in heating assistance grants.
- Special Needs award increased from 85 to 104 requests this year. Special Needs Funds assist with emergency bills such as medical, medication, energy and housing.
- We were assisted in all of our programs by close to 200 volunteers & we held a Volunteer Recognition Dinner in April with the theme: "Our Volunteers are Super Heroes".
- **More than 200 dedicated volunteers** continue to make a difference to residents in need.
- Volunteers help sort, organize, stock, shop for food, pick up donations and assist resident shoppers using the food bank. They also volunteer to prepare and distribute for the holidays, along with general department support. A local AARP chapter and the Newington Public School's Transition Academy students continue to sort and launder clothing donations regularly.
- One undergraduate student interned this past fiscal year. Kayla Gugliotti, a CCSU social work student was of great assistance to the department.

Social Casework

Social casework was provided to an average monthly caseload of 96 with an average of 159 service hours provided. These programs offer traditional social work & clinical therapy services to all populations. Social Workers see families at Town Hall & make home visits as needed. Issues brought to the department by residents included health, mental health, financial assistance, child & adolescent development, marriage & family conflict, child & elderly abuse or neglect, domestic violence, housing, transportation, substance abuse & crisis intervention. Participation in regional SNAP & CLASS Advisory Boards & Geriatric Social Workers Network. We also continue to participate in SHIP & ACHIEVE (CCHD) efforts to enhance local and statewide health initiatives.

Newington Community Services

Human Services

2017-2018 Goals

- Continue to maintain quality casework services to meet the needs of all Newington residents. Maintain private funding and social work support for emergency basic need assistance in response to ongoing need and continued diminishing outside resources.
- Continue to enhance & provide quality youth programs & counseling services. Expand & enhance counseling support through provision of clinical/support groups.
- Continue to maintain participation in youth adventure programs.
- Continue to enhance staff skills and knowledge through attendance in training and workshops that will keep us current in ever-changing needs and trends.
- To offer community Wellness series addressing all areas of wellness: physical, emotional, mental health, and financial.
- Continue to explore grant & fundraising options to support our programs and services, including financial special needs, positive youth development, the challenge course and yurt.

Boards, Commissions, Committees, ADA, EAP are coordinated by the Director of Human Services providing staff support for the Youth-Adult Council, Fair Rent and Human Rights Commissions. The Director also acts as the Town's Coordinator for the American with Disabilities Act, Affirmative Action and Employee Assistance Program, Director Futoma and Coordinator Labrecque completed their certification as municipal ADA Coordinators.

ANNUAL STATISTICS

	<u>2016-2017</u>	<u>2015-2016</u>
**Youth & Family Counseling	45*	109*
Average Monthly Y & F Cases	16*	18*
**Youth & Family Service Hours	514.25 hrs.	407.50 hrs.
Total Casework Cases	323**	284
***Ave. Monthly Casework Cases	96*	98*
***Casework Service Hours	1912.5hrs.	1830.75 hrs.
Special Needs	104 cases	85 cases
Food Bank	1638 Visits	1621 visits
Open Air Market	1413 Visits	1601 visits
Clothing Closet	289 Visits	458 visits
Holiday Food, Gifts	401*	415*
Positive Youth Development	3256 reg.	3373 reg.
Juvenile Review Board	15 cases	15 cases
Information & Referral	11,559 req.	10,906 req.
Educ./Training Participants	500	700

*Households —**More individuals but less hours due to 2 client groups meeting during the same clinical hr.

***Less individuals but more service hours due to complexity of presenting needs.

Youth-Adult Council

The Youth-Adult Council (YAC) acts as an advisory to the Human Services Department. The members are appointed by the Mayor and represent parents, youth, police, schools, library, business and liaisons from the Town Council, Board of Education and Parks and Recreation. Their purpose is to review youth and family issues and foster community education and support among agencies and residents.

- Each year YAC sponsors the Super Hoop-La Basketball Game involving students from every elementary and middle school. They compete in a friendly tournament to raise funds for three scholarships awarded to graduating high school students. In April, 2017, over 300 elementary and middle students participated with another great year of family and friends cheering them on in the stands. This event resulted in a **Net Profit: \$1,677.12.**
- Three high school students were selected to receive scholarships of \$500 each after submitting an essay that reflected their going above and beyond in community service.
- YAC was able to continue active youth member involvement including representatives of 3 high school students.
- Through an annual grant from Capital Area Substance Abuse Council, substance abuse prevention/education programs were offered to middle and high school age youth. Funds supported a life star visit to NHS, an IM-PACT (safe driving) program held prior to prom, Safe Graduation Party held at NHS, Newington Library for a collaborative youth program with Human Services and other Human Services youth programs.

Human Rights Commission

The purpose of the Human Rights Commission is to promote understanding & respect among all racial, religious, ethnic & other groups & to secure equality of & opportunity for all people. Commission members are appointed by the Town Council & conform to State & Federal laws regarding discrimination.

- HRC participated in the Waterfall Festival again.
- The HRC participated in the Business Showcase in March, 2017 to become more visible.
- Pencils and bookmarks were distributed to market and promote the Human Rights Commission visibility and awareness campaign.

Fair Rent Commission

The purpose of the Fair Rent Commission is to make studies and investigations, conduct hearings and receive complaints relative to rental charges on housing accommodations... within its jurisdiction...in order to control and eliminate excessive rental charges on such accommodations. Fair Rent Commission did not meet this past year.

Social Casework

Social casework was provided to an average monthly caseload of 96 with an average of 159 service hours provided. These programs offer traditional social work & clinical therapy services to all populations. Social Workers see families at Town Hall & make home visits as needed. Issues brought to the department by residents included health, mental health, financial assistance, child & adolescent development, marriage & family conflict, child & elderly abuse or neglect, domestic violence, housing, transportation, substance abuse & crisis intervention. Participation in regional SNAP & CLASS Advisory Boards & Geriatric Social Workers Network. We also continue to participate in SHIP & ACHIEVE (CCHD) efforts to enhance local and statewide health initiatives.

Lucy Robbins Welles Library

Lisa Masten, Director

As each year passes it brings new challenges, renewed creativity on the part of staff, and new ways to meet the needs of this vibrant community of Newington. This report is an overview of the year that began in July 2016 and continued through June 2017.

This past year 172,875 people visited the library and another 95,781 visited the library via the library's website. We circulated 328,665 items & the reference staff answered 62,490 questions. 43,958 items were added to the collection. Volunteers recorded 1,688 hours. Museum passes were checked out 1,217 times.

2016-2017 Highlights

Budget: Due to the cuts to the State Library has endured over the past few years, the statewide delivery service that picks up and delivers interlibrary loans to and from libraries and returns materials to the owning libraries was impacted. During the year, libraries were told to reduce the number of holds a single patron could have at one time to only 5 holds total. Libraries could not lend newer items or A/V materials as well. This was all in an attempt to reduce the number of items being transported in the delivery system. These restrictions truly impacted our ability to fulfill the needs of our patrons and share resources. With the additional cuts to the State Library during the year, this overburdened delivery system was shut down and revamped towards the end of June 2017. Now most libraries can only send and receive 3 bins a day. While the majority of the items that we send out are returned items, our ability to request materials from other libraries to help our patrons with research is very limited. Connecticut Library Consortium that receives State Library funding has also been impacted by the cuts. This consortium offers staff training opportunities at reduced prices, negotiates online database contracts and offers group buying power for books, audio-visual materials and other library items. The hard work of CLC saves libraries a lot of money and allows them to offer more for less. CLC has had its budget reduced year after year. Continued cuts will be devastating for this consortium and libraries.

Personnel: This past year there were several personnel changes, Melissa Miller a part-time Children's Library Technician Substitute left & Karolyn McLain was hired to replace her. Part-time Circulation Librarian I Kelly Clark moved out of state and part-time Circulation Library Technician Substitute Victoria Buttarro was hired to fulfill this position. Part-time Teen Librarian I Alyssa LaCross left the library in the spring to take a full time job at another library. Part-time Children's Library Technician Substitute Jennifer Bassett was hired for this position. Jennifer used to be the part-time Teen Librarian prior to Alyssa,

Head of Collection Jeanette Francini was the Co-Chair for the State Library's deliverIT Task Force. This task force was assigned to look at the current statewide delivery system and to come up with recommendations for possible solutions to the many problems associated with it. This was a huge and difficult undertaking especially in today's economic climate. Library Director Lisa Masten was part of the Town of Newington's Website Committee that was assigned to research and choose a new vendor to host the Town's website. Staff continued to take advantage of the great programming and workshops offered by the *Connecticut State Library and Connecticut Library Consortium*.

Technology: The Technology team created to address existing and emerging library technology, to handle staff and public training and technology troubleshooting has been working very well. The committee consisting of Assistant Library Director Karen Benner, Digital Services Jennifer Hebert and part-time Technology Librarian Carlene Peterson is helping the library to better serve the patrons and our staff.

The Library Automated Collection Management System project that began in 2015 was completed during the 2016-17. This new system allows staff and patrons to checkout and check-in materials by placing the items on a RFID pad, helps the library better control inventory and offers better security for the library's collection. The three self-checkout stations—two located downstairs and one upstairs outside the Children's Department are running well. Not only can patrons check out their own items, they can get reading suggestions on their checkout receipts and make cash payments for fines as well.

The library began circulating Samsung tablets. These tablets can be used to access the internet & are pre-loaded with some popular apps. The library also began circulating WiFi hotspots to Newington residents. These hotspots are available to check out for one week and allows to have internet access no matter where they go. Technology training for staff was given more of a priority this past year. With the constant use of technology in our work environment, training was needed to address questions and concerns about the hardware and software being used. Time was set aside during each monthly staff meeting to do some form of technology training. Short training videos that staff could access from their desks were made available on a regular basis as well as one on one help when needed. Library staff also took advantage of the low cost technology workshops offered by the State Library and Connecticut Library Consortium when possible.

Children's: The Children's staff presented 704 educational & entertainment programs to 24,513 children & their caregivers. The Children's Summer Reading Program "Ready, Set, READ!" kicked off a summer of reading & activities related to fitness and sports. Over 1,045 children participated by reading, earning prizes & being entertained by such programs as *Taking a Tromp Through the Swamp* with musician Tom Sieling, *Hooked on Llamas*, *Family Yoga and Dinner & a Show* with Ed Popielarczyk of *Big Top Flea Circus*. Other special programs included storytimes with a sports twist including *Summer Sprinters*, *Afternoon Athletes*, *Jazzy Jumpers & Mighty Medalists*, *Super Sleepover* and *Mighty Readers*. The children's staff finished out the season by working with the schools to hold award assemblies featuring a *Magician Matias*. *The Annual John and Adella Silva Memorial Young People's Literary Series* event welcomed bestselling children's author, Dana Alison Levy. She entertained more than 1,200 3rd and 4th graders, speaking about her Nutmeg nominee *The Misadventures of the Family Fletcher*. Thanks to an anonymous donation made to the State Library received 100 copies of the classic children's book *Harold and the Purple Crayon*. With this donation a special Saturday morning program that highlighted all the things purple was held in honor of this book. Children made purple murals, worked with purple play dough, ate purple jello and went home with a copy of the book. Throughout the year, the children's and teen librarians collaborated to offer programming for kids of all ages. Special programs like *Pumpkinpalooza*, pumpkin decorating, *Free Comic Book Day*, a morning of anime crafts and movies and donations of free comic books for participants from *Eye Opener Comic Book Store* in Newington and a special program called *Book Buddies* that paired young children with teens from the Newington High School English Honor Society to play games, eat snacks and read together.

Teens: The Teen librarians led by full-time Teen Librarian Bailey Francis offered a wide variety of Teen programs that not only promoted literacy but also encouraged collaboration and creativity. Library resources related to these topics were promoted during these programs as well. 80 programs were offered to an audience of 2,882 teens. The Teen summer reading program "Get in the Game...READ" had 143 teens reading and participating in the

Lucy Robbins Welles Library

Highlights Continued

Teens: and sports themed programs including *Kayaking Trip*, *Rolling Video Game Party* and *Book Speed Dating*. The *Life Hack* Series was once again offered during the summer with programs that taught teens' life skills.

The teen librarians were in schools more this past year in addition to the usual school open houses and spring time visits promoting Nutmeg Nominees and the summer reading program. Teen librarians led fun programs on half-day Tuesdays at John Wallace Middle School as well as book talks with all the 8th grade language arts classes. And as always with any visits, reading was emphasized with discussions and materials about the diverse collection and reading suggestions to support the school curriculum and leisure reading.

Adults: Adults were offered 192 programs to 5,691 adults. A wide variety of programs were offered thanks to the hard work of the programming committee. The series programs continued to be very popular with many being filled to capacity. *Movies & More @ the Library*, an afternoon movie program offered films such as *Sully*, *Lion and La La Land*, *Brown Bag it with a Documentary*, featured a diverse selection of documentaries to educate and entertain. A new program was added for adults with special needs that began during the second half of the year titled *Special Friends*, *Adults from the Transaction Academies of Newington and Wethersfield*, *Buckingham Services* and other local adults came together at the library to have fun and interact in a safe place. They watched movies, colored and made kindness rocks. As with all programs staff promotes the library and its resources that related to the topic of the program.

Library Board of Trustees: The Library Board of Trustees continued working hard to insure the future of the library through its work on the board and its presence in the community, promoting and advocating for the library.

In November 2016, as part of the Library Board's "George C. Hanel Fine Art Series", the board offered a free concert featuring *Acoustic Eidolon*, a guitar and cello duo, to more than 100 people at the Newington Town Hall Auditorium. The Trustees also presented its *21st Annual Newington Library's 5K Challenge* road race, the board's annual fundraiser that had 275 runners/walkers and many more spectators. This fundraiser has become a very popular family event with adults and their children running the race together.

The board of trustees continued its work with the Library Renovation / Addition Project Building Committee to pursue a possible expansion. A consultant was hired to work with the board and committee on a feasibility study in the next step of the process. A majority of the study was completed by the end of the fiscal year.

Friends of the Library: The Friends worked hard to advocate and fundraise for the library. Another successful membership drive, 2 book sales, 2 min-media sales, a *Wine, Beer & Cheese Social* & bus trips to New York City & Boston helped the Friends raise money for the library. The Friends annual *Wine and Cheese Social* this past year was the most successful one yet. It was amazing to see how much this event has grown over the years. The Friends finished the year with their annual meeting featuring the musician Sheri Miller who sang Beatles songs to a delighted crowd. Without the Friends, many of the programs, museum passes, DVDs/Blu-Rays, and technology the library offers would not be possible.

2016-2017 Goals

- Continue to repurpose space when possible to address the space issues in the library.
- Continue to pursue funding opportunities to offer innovative programming & new services to the public.
- Work with staff to offer a collection both in print and digital that meets the needs of the community.

- Continue to build relationships in Town & work to collaborate on programs & services when possible.
- Investigate software that offers easy to use wireless printing.
- Continue with staff training and professional development.
- Work with the Friends to help with their fundraising efforts.
- Work with the Library Board of Trustees to pursue expansion of the library in the near future.

Statistical Summary	2016-2017
Items circulated	328,665
Total downloads	35,790
Downloads: eBooks & Book views	21,049
Downloads: audiobooks	4,995
Downloads: magazines	1,319
Downloads: music & streaming	7,441
Video streaming	986
Museum Pass usage	1,217
Online database usage	121,710
Total # cardholders	12,514
Patron count	172,875
Reference questions answered	62,490
Children's programs	704
Children Attendance	24,513
Teen Programs	80
Teen Attendance	2,882
Adult Programs	192
Adult Attendance	5,691
Items added	43,958
Items deleted	10,912
Meeting Rooms usage	1,038
Study Room usage	3,826
Homepage visits	95,781
Library holdings	174,972
Volunteer hours	1,688
Books mended	468
AV repairs	1,799

Newington Community Services

Senior and Disabled Center

Dianne Stone, Director

Open to all persons aged 55 and older and younger adults with disabilities; the Center provides information, opportunities and assistance through its program's and services across all dimensions of wellbeing: physical (health physical activity, nutrition), social, financial, cognitive, purpose, spiritual, environmental and emotional. These include information and referral, health prevention and promotion services, fitness and wellness, leisure and recreation, social activities and special events, life long learning, supportive services including case management, transportation and nutrition. It was the first Center in the State of Connecticut to be nationally accredited and is the designated Community Focal Point for aging services.

Mission

The Mission of the Newington Senior and Disabled Center is to improve the well-being of older adults and adults with disabilities in the Town of Newington.

2016-2017 Highlights

- Held more than 30 different health promotion & disease prevention programs throughout the year. These include evidence based programs (interventions that have been proven to have a specific impact & that are designed to be delivered in the community): LiveWell (Chronic Disease Self-Management), Diabetes Self-Management & Matter of Balance. The Center also continues to offer the innovative Aging Mastery Program and participated in a statewide expansion of the programs to 10 other sites through the Connecticut Healthy Living Collective. Other programs include a comprehensive array of educational workshops & presentations provided by experts in the community. The Center's Wellness Clinic continues to be in high demand as do the Footcare Services, weekly blood pressure screenings provided by the Berlin VNA, dental cleanings coordinated by CCHD through a North Central Area Agency on Aging Older Americans Act grant, low cost massage therapy program and, reiki.
- The LGBT Moveable Senior Center, a first in the nation approach to reaching members of the LGBT community who are underserved and at risk expanded from 5-10 sites. The program is funded through Connecticut Community Care, Inc., Newington is a leader in this effort.
- This complemented the work of the Giving Garden volunteers who continued to develop the organic garden that benefits the Food Pantry.
- The Center is fortunate to have a dedicated roster of more than 100 volunteers who recorded more than 7,352 hours of service. Even at minimum wage, this represents a value of \$80,000. The Center continues to develop teams of self-directed volunteers to manage programs and areas of operations. Along with the coffee and gift shop teams, the Trips and Travel team has been established and completed a year's calendar of trips. The Giving Garden team expanded allowing the development of new herb and perennial gardens and a blueberry patch. This approach taps into the rich source of expertise and commitment among boomers and older adults to increase the capacity of the Center.
- Received assistance through sponsorship, in kind donation of goods or services or direct assistance from more

than 30 different businesses & agencies including several long term care facilities, health care agencies and town businesses. This included a donation from the Smart Family Foundation of \$20,000 with \$5,000 directed to the Aging Mastery Program and \$15,000 to renovations in program rooms.

- Through the Information & Referral Center more than a 1000 residents received assistance with supportive programs including Energy Assistance, Renter's Rebate, Medicare Part D, ConnPace, Meals on Wheels, Tax preparation, Medicare Savings Program (MSP) & case management. The Center, working with Human Services, was awarded a cooperative agreement grant from the Dept. of Social Services to help develop MyPlaceCT, Connecticut's no-wrong door system of access to long term services and supports.
- Held several annual events including the Annual Expo, a Senior Prom presented by students from the Hartford Magnet Trinity College Academy, a holiday party featuring the High School's Madrigal Singers and catered by the Transition Academy, the annual Police Safety Picnic, a general membership meeting and the Volunteer Recognition dinner.
- Dial-A-Ride provided 13,284 trips covering 40,388 miles and was used by 225 people. The Out of Town Medical Transportation program, provided through a collaborative partnership with Wethersfield and Rocky Hill and funded by the DOT Matching Grant for Demand Responsive Transportation, continues to be fully utilized.
- Center Director Dianne Stone has been actively involved in representing municipal aging services including service on the State Commission on Women, Children and Seniors and leadership positions with the Executive Committee of the Connecticut Elder Action Network and in the National Council on Aging/National Institute of Senior Centers (NISC). Additionally, Ms. Stone was appointed to a legislative Task Force on Senior Centers and named co-chair and appointed to the Medical Assistance Program Oversight Committee (MAPOC) by Representative Gary Brown..
- Each month there are 200+ participation opportunities at the Center with some daily, weekly, once a month & one time only. The total recorded attendance for the year was more than 39,507 by more than 972 different people. The highest recorded activity is fitness with nutrition & leisure close behind. New programs this year included Veterans Coffee Hour, Trips and Travel, woodworking classes, creative writing, and Powerful Tools for Caregivers.
- The Senior & Disabled Center has an annual membership that peaked at just under 1,800 by the end of the year. Membership is not required for residents to use Dial-A-Ride, social and support services or to attend congregate meals, more than 700 residents are registered for those services alone.

2017-2018 Goals

- Continue to assess & respond to the changing needs of older adults & people with disabilities in the community.
- Continue efforts to strengthen community engagement to support aging in place.
- Build on the professional services of the Center.

Parks & Recreation

William DeMaio, Superintendent

The Parks and Recreation Department is comprised of two divisions—Recreation and Parks, Grounds and Cemeteries. They provide comprehensive recreation services and facilities for Newington residents.

Recreation Division

The Town of Newington has established a firm commitment to recreational resources & opportunities for its residents. The Town operates outdoor swimming pools in Mill Pond Park and Churchill Park. Indoor swimming is available at Newington High School during the fall, winter and spring. Tennis enthusiasts can find courts at Churchill Park and Newington High School, along with four clay & four har-tru tennis courts located at Mill Pond Park. Tennis courts at Mill Pond were recently resurfaced in April. Golfers can enjoy the beauty of the landscape at the Town-owned but privately operated 18-hole Indian Hill Country Club. Several trails and a skate park are also available.

The Parks & Recreation Department offers a wide variety of recreational programs, special events, sports leagues, facility rentals (Churchill Park pavilions and Mortensen Community Center) and leisure opportunities for all ages, including The Lounge (formerly known as the Teen Center), where we operate the newly created Club TotalREC, which provided different activities from dances to sporting tournaments for children 5 through 12. Programs offered include summer camps (Preschool age through Grade 7), with new extended hours (7:30-5:30) for children completing Kindergarten through grade 7. Summer camp for grades 1 through 7 changed its name from Playgrounds to Camp RECreate. Included in new programming was the brand new partnership with the United States Tennis Association, which allowed us to offer tennis lessons to the summer camp participants in grades 1 & 2 at no additional charge. We offered the Camp S'more program, which is an additional week after Camp RECreate finishes offered children entering grades K through 4. Other programs include year-round Aquatics (swim lessons and recreational swimming), Community Gardens, Adult Sports Leagues (Men's and Women's Softball, Women's Volleyball, Men's Basketball), Youth Basketball (Grades K-12) and a host of other programs and special events, including fitness and cultural programs for youth and adults of all ages. Although operated independently, youth sports organizations including T-Ball, Little League, Softball, Challenger Baseball, Soccer, Swim Club, Lacrosse, Travel Basketball, Midget Football and Cheerleading fall under the umbrella of the Parks & Recreation Department. We also added more summer concerts, bringing the total to 11 concerts. The Department works closely with various citizen committees, civic groups and the Board of Education. The Department's Creative Playtime Preschool program is fully licensed as a Child Day Care Center through the State of Connecticut and open to children 3-5. The Department also sponsors the annual Life. Be In It. Extravaganza celebration in July at Mill Pond Park, highlighted by an evening \$20,000 fireworks display.

2016-2017 Highlights

- Over 800 programs were offered throughout the year and approximately 9,000 participants registered for these programs.
- 115 residents reserved picnic sites at Churchill Park during

the 2016-2017 fiscal year. Over 13,000 picnickers enjoyed these reservations.

- 100 gardeners reserved garden plots in our Community Garden program at Young Farm.
- The department continues to develop their working knowledge of social media & have been using it to assist in advertising all events & many programs that are offered. The new website page has been updated & will continue to be developed to offer the most informational page possible.
- The Mortensen Community Center accommodated hundreds of rentals for private activities, events and meetings
- New programs offered included Club TotalREC, 5th and 6th grade dances, Camp S'more, Children's Lines and Colors and Youth Karate.
- Approximately 500 Motorcycles and over 1,000 individuals participated in the second annual Motorcycle Madness Event. The event included live music, a beer garden, vendors, awards, prizes, and raised a total of \$9,115.49 for the 2017 Extravaganza Fireworks.
- A Police Appreciation Breakfast was held in May and residents were invited to join in this free opportunity to enjoy breakfast with members of the Newington Police Dept.
- A Halloween Party was held in October, where over 200 participants arrived in costume to enjoy the festivities and Halloween-related activities..
- A "Pay it Forward scavenger hunt promotion was offered in December. Envelopes were hidden in parks around town, and a photo clue was made available to participants as a hint of where the envelope could be found. Each envelope contained two gift certificates—one for the winner, and one for the winner to give to a friend. This was featured on several local TV news stations.
- A new Adult Summer Cornhole League was started with 12 teams registered. The league ran every Thursday night in Mill Pond Park during the Summer Concert Series.
- A new after school program was started to provide care for elementary aged students on the early release days, also known as "Teacher Tuesdays". The program is called "Exercise the Right Choice". There were 76 students enrolled in the program for its inaugural year.



Parks & Recreation

Parks & Grounds and Cemeteries Division

- *Michael Hadvab, Supervisor*

The Parks, Grounds & Cemeteries Division is responsible for the year round maintenance of 833 acres of parks & public green spaces, including two community parks; Mill Pond Park & Churchill Park & ten neighborhood parks; Badger Park, Bank's Corner, Beechwood Park, Beacon Park, Candlewick Park, Eagle Park, Little Brook Park, Mary Wells Park, Seymour Park & Starr Park & three historic properties; Kellogg-Eddy House, Kelsey House & Young Farm. It also maintains the Town greens, three cemeteries; Church Street, Center & West Meadow, the Municipal Parking Lot, the Town Center, the grounds of all Newington public buildings, the 110 community garden plots, the picnic & recreation facilities at Churchill Park, the skate park at Clem Lemire Recreation Complex, two outdoor swimming pools, Churchill Park & Mill Pond Park, playgrounds, several miles of hiking/biking trails, numerous public rights-of-way, 64 cul-de-sacs, roadside mowing, numerous flower beds, 17 decorative planters on Main St. & the placing of flags & decorations & lighting for the holidays, 5 Fire Stations, Senior Center, Town Hall, library, ambulance building and 7 schools. Maintenance activities include mowing, pruning, trash removal, & athletic field preparation for scholastic & recreational use, snow removal for schools & public building parking areas, sidewalks, & school walk routes through Town spaces. Parks, Grounds & Cemeteries is responsible for the maintenance of trees on all streets, parks, cemeteries, schools, right-of-ways, & all Town owned property. The trees are valued over 20 million dollars.





















































2016-2017 Highlights


- The Parks, Grounds & Cemeteries Division provides extensive support for Town wide events such as the: Water

Fall Festival, Life, Be In It. Extravaganza, Night of Lights, High School football games, Mill Pond Concerts, Touch-A-Truck & Motorcycle Madness.

- All the surfaces were regraded at the Har-Tru & 4 clay tennis courts at Mill Pond Park. Tapes at 4 of the courts were replaced.
- Crewmembers repaired numerous pipes, valves and sprinkler heads on the aging irrigation systems for the various athletic fields.
- Four Parks & Grounds staff members reported to the Highway Department for 6 weeks to perform leaf removal on town streets.
- The West Meadow Cemetery chapel was opened and set up for the Wreaths Across America Ceremony in Dec. The ceremony is conducted by local veterans in conjunction with the nationwide Wreaths Across America effort.
- The division hosted a successful Cherish Our Children ceremony at West Meadow Cemetery in September.
- Staff members performed many temporary repairs to Churchill and Mill pond swimming pools in preparation for June opening.
- Parks Grounds and Cemetery staff prepared several pieces of equipment and volunteered their time so that the equipment could be viewed by the public at the annual Touch-A-Truck event at the Town Hall.
- Several baseball fields received infield surface upgrades.
- In between the 17 snow/ice events, fence lines and wood lines were trimmed back on Town and Board of Education properties during the winter season.
- The Tree Warden, along with trained staff, were constantly addressing the trimming & removal of the Town's aging tree population.

Parks in Newington

	Baseball	Softball	Play-ground	Multise Fields*	Tennis	Pool	Volleyball Bocce	Basket-ball	Trails	Skating Ice	Picnic Shelter	Water Features	Skate Park
Badger Field - <i>Walsh Ave.</i>													
Beacon Park - <i>Beacon St.</i>													
Beechwood Park - <i>Woodbridge Rd.</i>													
Candlewick Park - <i>Lamp Lighter La.</i>													
Churchill Park - <i>Main St.</i>													
Clem Lemire - <i>New Britain Ave.</i>													
Eagle Lantern Park - <i>Eagle Dr.</i>													
Little Brook Park - <i>Little Brook Dr.</i>													
Mill Brook Farms Park - <i>Main St.</i>													
Mill Pond Park - <i>Garfield St.</i>													
Seymour Park - <i>Seventh St.</i>													
Starr Park - <i>Brook St.</i>													
Mary Wells Park - <i>Cedar St.</i>													

 Denotes facilities available in that park.

Newington Planning & Development

Building Department

Douglas Jourdan, Building Official

The Building Department has a number of responsibilities to insure the health, safety & welfare of the residents of Newington. The Department does this by enforcing state building codes & inspections of all commercial/industrial buildings, rental properties & all places of assembly & individual residences. Building codes are laws or ordinances adopted at the local or state level that set minimum safety standards for the construction of residential and commercial buildings. The building codes regulate structural & fire safety, electrical, plumbing & mechanical systems, zoning & energy conservation. The Building Department works very closely with homeowners & contractors in processing & issuance of permits. The Department also works with the Fire Marshal, Town Engineer, Health Director, Police, Social Services & the Health Department.

2016-2017 Highlights

- A total of 26 Certificates of Occupancy were issued from July 2016—June 2017. Six Certificates of Occupancy were Commercial & 18 were for Single Family Residences, 1 was for a group home and 1 municipal.
- Commercial Certificates of Occupancy included:
 - ◆ Starbucks located at 14 Fenn Road.
 - ◆ Medcare Express / Primary Care Walk-In Clinic - located at 2288 Berlin Turnpike.
 - ◆ Wood-n-Tap Restaurant located at 3375 Berlin Tpke.
 - ◆ CliniSantas Medical Center - 196 Kitts Lane.
 - ◆ Select Comfort Sleep Number - 1593 Southeast Rd.
 - ◆ Damato Chiropractic Center - 123 Lowery Place.

Income Received From Permit Fees: \$287,468.00

Total Income: \$317,007.25

Other Income Received	Amount
Town Plan and Zoning Application Fees	\$8,925.00
Environmental Fees	2,640.00
Conservation Commission Applications Fees	4,250.00
Zoning Board of Appeals	595.00
Copies, Books and Maps	675.50
Work in Right of Way	11,247.50
Engr. Copies	1,206.25
Total	\$29,539.25

Permits Issued 2016-2017

Type of Permit	#	Value of Permits
Additions	354	12,211,670.00
Decks	38	234,877.00
Demolition	3	27,500.00
Electrical	468	2,462,934.00
Fence	0	0.00
FSS	0	0.00
Footing/Foundation	2	23,025.00
Fuel Tank	25	46,475.00
Garages/Sheds	9	38,600.00
Mechanical	335	3,234,707.00
New Comm.	3	1,429,774.00
New Municipal	0	0.00
New Residential	16	3,501,053.00
Plumbing	267	1,103,186.00
Pools	20	178,920.00
Roofing/Siding	174	2,465,030.00
Sign	55	241,193.00
Solar	52	729,880.00
Tent	15	27,016.00
Other	0	0.00
Total	1836	\$27,955,840.00

Number of Inspections: 1893

2017-2018 Goals

- Maintaining State Mandated Continuing Education for all staff.
- Firm and consistent enforcement of all State codes to protect the health, safety and welfare of all Newington residents.

Newington Planning & Development

Town Planner

Craig Minor, AICP **Town Planner**

The Planning and Development Department provides professional and administrative support to the Town Plan and Zoning Commission, the Open Space Committee, the Zoning Board of Appeals, the Affordable Housing Monitoring Agency, and the Economic Development Commission. The Department assists the Town Council and the Town Manager by meeting with land developers and state officials, providing a long-range perspective on development opportunities, and carrying out special projects as assigned by the Town Manager.

The Department is responsible for providing a wide range of planning and zoning services to the general public, town officials, and the business community. The Department offers hands-on assistance to individuals and businesses that seek various types of zoning approval, as well as vigorous enforcement of the zoning regulations and the Town of Newington's blight ordinance.

The Department also prepares state and federal grant applications.

Mission

The mission of the Planning and Development Department is to help the Town of Newington maintain a high quality of life by promoting sustainable land use and economic growth that conserve the community's natural resources, and to help citizens and businesses achieve their own development goals.

2016-2017 Highlights

Town Plan and Zoning Commission: During this fiscal year the TPZ received approximately 40 petitions for special permits, site plan approvals, zoning amendments & various misc. items, including the following:

- **Site Plan Approval/Modification/Extension:** 5 commercial site plan approvals/modifications totaling 61,676 s.f. of new construction; 1 extension to a SPA expiration date.
- **Special Permit Approvals:** 3 free-standing commercial signs; 1 flood hazard area approval; 1 restaurant; 2 commercial day care; 1 accessory apartment; 1 liquor approval; 1 fitness center; 1 private school; 1 senior assisted living facility.
- **Zone Changes and Zoning Text Amendments:** 1 zone change (Open Space zone); 3 text amendments (temporary sign moratorium; "waiver" provisions; create open space zone).
- **Other TPZ Approvals and Misc Actions:** Biennial review of Balf Quarry operations; 4 outdoor sales requests.

Open Space Committee: During this fiscal year the Open Space Committee conducted the following activities:

- Conducted a booth at the 2016 Newington Extravaganza.
- Successfully petitioned the Town Plan & Zoning Commission to create an "Open Space" zoning district & to change the zoning designation of all Town-owned open space parcels to this new designation.

Zoning Board of Appeals:

- During this fiscal year the ZBA received approximately 4 petitions for variances, and approved 1. The Department collected \$1,035 in ZBA application fees.

Economic Development Commission:

The Economic Development Commission met eight times during the fiscal year & accomplished the following:

- A "Fall Business Breakfast" was conducted jointly with the Newington Chamber of Commerce on 10/26/16 to a packed house at Stew Leonard's. It provided an informative presentation & Q&A highlighting Economic Development Services in town, the event raised hundreds of dollars for the Newington Food Bank.
- EDC members reviewed the responses to the "National Welding Site Request for Expressions of Interest" and voted to endorse the proposed hotel/parking concept.
- The EDC intervened with the Town Plan & Zoning Commission to represent business interests, eventually endorsing a proposal advanced by the Newington Chamber of Commerce to resolve issues with the regulation of temporary signs.
- A Spring business event was planned, "Fundamentals of Economic Development Workshop", to be presented by CERC. That event unfortunately had to be postponed but is expected to occur in the 2017-18 fiscal year.
- Newington's Highway Superintendent & Local Traffic Authority were provided direction for improvements to signage in the Constitution Square parking lot.
- EDC members discussed various business & planning issues and developments to provide input to the Economic Development Director.

Administrative Activities:

- **Permit and Application Fee Revenue:** During this fiscal year the Department collected \$2,855 in TPZ permit and application fees.
- **Grants Administration:** During this fiscal year the Department approved the Deming Young Farmhouse structural assessment grant in the amount of \$5,000. Approved.
- During this fiscal year the Town Planner continued with the administration of the following grants:
 - ◆ Town Center Streetscape Phase VI (\$500,000).
 - ◆ Cedar Village Public Housing Modernization (\$800,000).
 - ◆ Residential Rehab Program (revolving loan fund).

Engineering Department

Eric Hinckley, Acting Town Engineer

The Engineering Department oversees the construction & maintenance of all activities occurring within the Town's right-of-ways. This includes work performed by developers, contractors and/or utility companies. In addition, the dept. serves as Wetlands Agent to the Conservation Commission & monitors all activities that may impact wetlands and/or watercourses. Engineering provides survey design, plans & estimates for the reconstruction efforts associated with the Town's infrastructure & related projects. Design & estimates are prepared for both the D.P.W. and B.O.E. as it relates to construction design (roadway, parking lots, drainage, etc.) The Engineering Dept. implements both the repair & replacement of sidewalks & stone walls throughout town. Engineering reviews site plans & verifies that the designs satisfy the various Town regulations as they relate to roadway geometry, grading, drainage including the new storm water Low Impact Design (L.I.D.) methods & techniques. The Engineering Dept. has continued to research, catalogue & develop L.I.D. design guidelines to further assist engineers in development of site plans.

The Town Engineer administers large projects (MDC—Clean Water Project) requiring coordination of meetings with appropriate Town staff, state agencies & stakeholders from concept design through to project completion. Project administration includes the review of plans, evaluation of traffic, wetland impacts & coordination of other agencies & Town of Newington projects. This effort may involve monitoring of site operations, coordination with public events, programs & general public outreach efforts. The Engineering Dept. calculates bond estimates for subdivisions, single sites & large private developments (e.g. Newington Ridge Preserve) requiring administration & inspections necessary to determine bond releases. The Town Engineer also serves as the Agent to the Conservation Commission.

2016-2017 Highlights

- During the 16-17 Fiscal Year, the department granted permits for & monitored the installation of 137 private driveways, 65 gas line laterals, 9 gas mains, 4 water laterals, 3 sewer laterals, 5 MDC patches, 6 sidewalk restoration, 1 stone wall and 1 cable service.
- Engineering provides support to Public Works for inquiries as they pertain to drainage (easements), street line, record (plot) plans, etc. Additionally, some inquiries have resulted in filed reconnaissance and survey as needed. The Engineering Department has continued to provide survey, estimates and hydraulic design analysis (as needed) for a number of Town projects.
- The Engineering Department continued to administer the sidewalk maintenance & repair contract. The contract entails methods to repair and/or replace damaged sidewalk within the Town R.O.W. The department administered the installation of 1594 S.F. of 5" concrete sidewalk, 391 S.F. of 8" concrete sidewalk. Additionally the department administered sidewalk installations for the Highway Department, 264 square feet of 5" sidewalk and 360 square feet of handicap ramp for their mill and overlay roads and the Facilities Department, 1432 square feet of 5" walk, 393 square feet of 8" walk and 127 square feet of handicap ramps around Town Hall.
- **MS4**—The Engineering Department has begun to document and catalog outfall pipes for future testing per the newly adopted MS4 permit. We will continue to catalog and document the necessary items needed to maintain compliance with the permit.
- Engineering continues to catalogue the aged stone walls in an effort to identify the walls falling at the end of their respective life span. Many of the walls are over 40 years old and comprised of just mortar and stone. The original intent of the walls were to facilitate the installation of walks throughout the Town of Newington. This year the department administered point repairs on various Stoddard Avenue walls at a cost of \$11,686.
- The Town Engineer attends various monthly meetings including, but not limited to: CRCOG Transportation (including Transportation Sub-Committee meetings), staff dept. head, Public Works team and Inland Wetlands. Other agencies requiring administrative project coordination are the MDC, DEEP and D.O.T. The DOT Bridge

Rehabilitation Project (93-200) at Rte. 175 over Amtrak is approaching final stages and construction should be completed this fall. Attended meetings, including a PIM, as necessary in regards to the Alumni/Cedar intersection re-alignment.

- Engineering staff continues to provide an active role in the administrative review and coordination of development bonds. Staff reviews calculations, estimates and conducts field inspections when determining and/or verifying contractor bonds. The Engineering Department continues to provide and coordinate the multiple filed inspections and re-calculations necessary for the bond reduction process. Pursuant to the evaluation process, the Engineering Department ultimately recommends bonding amounts and reductions to the TPZ via the Town Planner. Bond calculations and/or release verifications were provided for the Packard's Way, Shady Hill subdivisions and Newington Ridge Preserve in 2016—2017 year.
- As the Wetland Agent for Conservation Commission, staff administered a total of 23 applications for residential, retail and commercial sites, which included two map amendments and five authorized Agent Approval applications. Agent approvals involve the Chairman's review (with staff), a standard application fee, standard field and office analysis and an Agent report to the commission via the monthly meeting. The overall administration process involves meeting with each applicant (and/or design consultant) to assist with the preparation and development of the proposed plans, documents, reports, etc. for Commission review.
- The Commission met for a total of ten meetings in order to hear, process and render judgement of the applications. The Engineering Department staff provides significant administrative assistance to facilitate the monthly applications and/or Agenda items. Staff assistance involves scheduling special meetings, public hearings and notifications coupled with the coordination of technical experts and the continuous effort to review and compile plan revisions, details, reports, data and correspondence. Engineering administration oversight involves documenting that the necessary storm water and conservation easements are filed in the land records after the mylars are received and signed by the Chairman.
- **Wetlands Project:** In-House: Engineering staff administered (2) Inland Wetland Permits to facilitate Parks and Recreation projects. Engineering coordinated the hiring of environmental consultants, provided survey, estimates, design of plans and construction stakeout necessary to complete the following projects within regulated areas: Mill Pond Park maintenance plan and a new playscape installation at Churchill Park.
- **Engineering Projects** — Projects exclusively researched, surveyed, estimated, designed including construction survey stakeout-project support for DPW forces to construct: The following is a list of the above described projects completed in FY 2016-2017:
 - Nathan Hale Dr./Stoddard Ave.** - A request was made through the BOE to install an ADA compliant ramp and associated crosswalk at the this intersection. Engineering developed a plan and had the concrete contractor install the appropriate ramps. DPW then had the crosswalk striped and the appropriate signage installed.
 - Patterson & Ruth Chaffee School** - B.O.E.—survey, design and stakeout of new play scape at the these schools.
 - Anna Reynolds** - B.O.E.—stakeout and design of concrete sidewalk along southerly access road. Survey, design and stakeout of two new playscapes at this school.
 - Highway Garage** - Engineering provided the design, estimate and construction layout for the repaving of a portion of the highway garage. Future repaving and drainage work will be completed in the upcoming year.
 - Judd Avenue** - Provide final design and review for the reconstruction of Judd Avenue from the Town line to Eighth Street. This project is slated to be completed in the next fiscal year.
 - Forest Drive** - Provided design and field stakeout for road construction and drainage improvements for a portion of the road that was reconstructed by the Highway Department.
 - Dix Avenue**—Field survey, topo & design work was completed for Firehouse 4. The parking lot is slated for repaving in the future.

Highway Department

Tom Molloy, Superintendent

The Highway Department and its various divisions are responsible for leaf collection, snow plowing and snow removal, street sweeping, catch basin cleaning and repair, waterway maintenance, landfill operations, refuse collection and disposal, recycling, traffic signals, signage and road markings, fleet maintenance and procurement, road construction and maintenance, alterations and repairs of all Town roads and Rights of Way.

2016-2017 Highlights

- Continued with project coordination of the long term Landfill conversion to Transfer Station. Construction for phases one and two began June, 2017.
- Continued with the annual Target Solution on line employee safety training program along with various other training requirements. Completed annual hearing tests for all personnel.
- Hosted the annual MDC sponsored Hazardous Waste Collection event on May 6, 2017.
- Completed underground storage tank operation certification, assisted Facilities Dept. with replacement of in ground heavy duty truck lift, attended numerous educational and training meetings for the new MS4 Storm Water Permit, attended all ASFCME contract negotiations and the Governors Emergency Planning and Preparedness Initiative Statewide Exercise. Conducted annual roadway conditions evaluations with Town Engineer.
- Seventeen roads totaling approximately 3.5 miles were milled and resurfaced along with drainage improvements on various roads. Roads included in the mill and overlay program include Avery Road, Dalewood Road, Deepwood Drive, Dogwood Lane, Elmridge Terrace, Forest Drive, Franklin Circle, Gilbert Road (partial), High Ridge Drive, Juniper Street, Kitts Lane (partial), Pine Street, Puritan Lane, Revere Drive, Salem Drive, Tremont Street (partial), and Urban Lane.
- Reconstructed a 300' section of Forest Drive prior to milling and paving.
- Reconstructed a portion of Pine St. & completed waterway clearing & stabilization prior to milling and paving.
- Constructed new pad site for poured in place playscape location at Ruth Chaffee School.
- Crews completed extensive tree clearing on numerous roadways due to the severe weather on July 22, 2016.
- Completed the reconstruction of 800' of bituminous pathway at Ruth Chaffee School.
- Completed the reconstruction of a portion of the Highway Department entrance roadway and parking lot.
- Completed exit driveway expansion project at Anna Reynolds School.
- Constructed stone base pad for new storage structure at Company 5 Firehouse.
- Completed annual town-wide roadside tree trimming throughout the winter months.
- Assisted with several evictions and property storage throughout the year.
- Assisted with annual Touch a Truck event.
- Highway crews responded to 18 snow/ice events totaling 65" of snow and ice.
- Highway Department personnel collected over 15,000 cubic yards of leaves from November through December. Four crews consisted of 24 people, including Parks and Grounds personnel were devoted to the program.
- Waterway maintenance continued with crews clearing brush and debris including beaver colonies (licensed trappers) in an effort to keep the Town waterways flowing properly. Catch basins were cleaned and repaired throughout Town to ensure adequate storm water flow. Annual maintenance also addresses brush and tree trimming as well as waterway dredging.
- Completed the annual vegetation trimming along the banks of Piper Brook.
- Vegetation grinding was performed twice during the year by a private contractor with assistance from Highway personnel and equipment. The Landfill provides a disposal site for Town residents who wish to dispose of grass clippings, leaves, and vegetative waste. It is also a recycling center for items such as metal appliances, scrap metal, propane tanks, used motor oil, automotive batteries, single stream recycling, covered electronic devices and textiles.
- Town-wide street sweeping was completed during the months of April and May.
- Town-side Christmas tree collection was completed late December-early January.
- Private contractors collect refuse at 9,290 residential homes & 2,240 condominiums & elderly housing complexes each week totaling approximately 8,213 tons of residential municipal solid waste brought to Covanta Energy of Wallingford for fiscal year 2016-17. In addition 8,998 household bulky waste items, 1,329 condominium bulky waste items & 545 combined metal items were collected curbside throughout the year. 457 televisions over 19" were collected & recycled. 1,113 mattresses & 611 box springs were collected curbside during the year.
- Private contractors collected recyclables at 11,535 residential homes, condominiums and elderly housing complexes. Recyclables are brought to the Automated Material Handling facility in Berlin for processing. Over 2,775 tons of recyclables were collected curbside for fiscal year 2016/2017. The Town is currently contracted to receive \$5.00 per ton of recycling.
- The Traffic Division continued with the blanket replacement of worn out regulatory signs Town-wide, continued with roadway line painting Town-wide along with assisting Highway and other departments as needed. The division also assisted with traffic control and road closures for the Memorial Day Parade, Library 5K Race, Extravaganza, Car Show, and Waterfall Festival.
- The Central Repair Garage is responsible for vehicle & equipment procurement, outfitting & disposal, preventative maintenance & emergency repairs for Police, Fire, Highway, Parks & Grounds, Volunteer Ambulance, Dial-a-Ride, and General Government. The Central Repair Garage is also responsible for the Town's fueling facilities. Town Departments rely on repair garage personnel for emergency equipment installation, fabrication, diagnosis & repair of Town owned vehicles & equipment. Mechanics also assist as needed with leaf collection, snow plowing and construction projects.

Newington Public Works

Information

REGULATIONS GOVERNING THE SEPARATION, PLACEMENT, COLLECTION AND DISPOSAL OF REFUSE, RECYCLABLES, AND YARD VEGETATION WASTE WITHIN THE TOWN OF NEWINGTON

- **Household Rubbish:** All household refuse is to be placed in the green container provided by the Town for curbside automated collection.
- **Household Recycling:** All household recyclables are now collected Automated Single Stream in the Town provided blue container.
- **Oversized (non metal) Items:** Items noted below may be placed at the curb for weekly pick up in accordance with the requirements indicated.
- **Residents must call the Town's Highway/Sanitation Department at (860) 667-5874 by Tuesday at 3:30 p.m. of each week to schedule an oversized pick up for a Thursday collection.**
 - ◇ **Branches:** Branches placed at the curbside must be tied into bundles (individual branches cannot exceed four (4) inches in diameter or be more than four (4) feet in length) and should be light enough for one man to lift. Households are limited to five (5) bundles each week.
 - ◇ **Wooden and Upholstered Furniture, Carpeting, and other Large Household Items:** These items (mattresses, box springs, wood doors, chairs, couches, etc.) may be placed at the curbside and are limited to two (2) items each week. Items must be able to be loaded into the refuse truck by two men. Carpeting must be rolled up, less than four (4) feet in length, tied, and light enough for one man to lift. There is a limit of five (5) rolls of carpeting per week.
 - ◇ **Building Materials:** Material such as sheetrock, roofing shingles, insulation and other building materials may be disposed of at CWPM located at 475 Christian Lane, Berlin (860) 828-1162. Material disposal fees are on a per ton basis.

NOTE: The disposal of any remodeling or building materials generated by a contractor's work is the responsibility of the contractor and will not be included in the oversized pick up.
 - ◇ **Automobile Tires:** Two (2) tires (rims removed) may be left at the curbside each week. Rims may be disposed of at the Town's Landfill/Recycling Center.
 - ◇ **Electronics Recycling:** Beginning January 1, 2011 covered electronic devices will not be allowed in your curbside rubbish container per State law. Items such as desktop and laptop computers, computer monitors, printers, televisions must be recycled. Residents may dispose of these items at the Newington Landfill. For additional information contact the Sanitation Division at (860) 667-5874.
- **Materials Not Acceptable for Placement in the Curbside Containers:** Dangerous or environmentally unsafe materials or substances including, but not limited to, cleaning fluids, oil base paints, caustics, explosives, acids, poisons, drugs, radioactive materials, asbestos, swimming pool chemicals, etc., should be disposed of on Household Hazardous Waste Collection Days (HHWCD). Please call the Newington Sanitation Department (860) 667-5874 for a schedule of these collection days or visit www.themdc.com.
- **Scrap Metal:** Large appliances and other metal items are collected by the Town's contractor each week at the curbside. **Residents must pre-pay (\$10 for one item, \$5 for each additional item) at the Highway Department on Milk Lane (off Fenn Road) by Monday at 3:00 p.m. to be scheduled for Tuesday pick up.** Residents also have the option of taking these items to the Town's Landfill/Recycling Center on Main Street at no charge. Residents must show proof of residency at the Town landfill. If you have any questions, please call (860) 667-5874.
- **Leaves/Grass Clippings:** **Leaves** will continue to be collected by the Town at the curbside **each fall**. Residents may also take leaves to the Town's Landfill/Recycling Center but must remove leaves from bags, boxes, etc. prior to disposal at the landfill. **Grass clippings** can be left on the lawn, put into a backyard compost pile, or taken to the Town landfill. **Do not put leaves or grass clippings in either curbside container. Rubbish & recycling carts containing grass or leaves will not be emptied.**
- **Waste Motor Oil/Propane Gas Tanks:** Waste motor oil can be disposed of at the Town Highway Garage (off Fenn Road), Monday – Friday, 8:00 a.m. to 3:00 p.m., or at the Town's Landfill/Recycling Center on the weekends. Oil must be delivered and in sealed containers.
- **Propane gas tanks:** From gas grills can be brought to the Town Landfill/Recycling Center.
- **Motor Vehicle Batteries:** May be brought to the Town Landfill/Recycling Center.

Any questions about the Town's rubbish/recycling collection programs may be directed to the Sanitation Division of the Newington Highway Department at (860) 667-5874.

Newington Public Works Information

Snow Plowing Guidelines

1. Prior to a winter storm event, Highway crews may apply treated salt to all roadways.
2. Plowing begins when snow accumulation reaches one half inch (1/2") or forecasts indicate that it will. A maximum of 14 plow trucks may be called out to plow pre-determined snow routes.
3. Once snowfall has stopped, plowing and treated salt applications will continue until all Town roads are clear.

It is the Town's policy, when conditions allow, to plow the full width of the street, curb to curb, during major storms. This ensures that the storm water basins are obstruction-free, allowing storm water and snow melt to drain, thus preventing flooding and icing conditions.

Sidewalks

Residents are required to remove snow from their sidewalks within 12 hours after a snowstorm.

Mailbox Damage

The Town will repair or replace mailbox/posts only when there is evidence of the plow or truck striking the mailbox/post (max. \$25).

The Town will not accept responsibility for mailboxes/posts which have fallen or are damaged due to the weight or force of the snow thrown by the plow.

Winter Sand

Winter sand is available in small quantities to residents and is located at the Highway Department on Milk Lane.

Town Vegetation Landfill/Recycling Center

A permit is required to dispose of vegetation. Permits may be obtained at the Highway Department, 281 Milk Lane (off of Fenn Road) or at the Town Clerk's office, Town Hall. No permit required for recyclables. Must show proof of residency.

Location: 2045 Main Street, south of Churchill Park
Hours: 9:00 a.m.—5:00 p.m.
April - December, **Saturday & Sunday**
January - March, **Saturday Only**

Winter Parking Bans

Parking on streets is not allowed for more than 30 minutes between the hours of 2:00 a.m. and 6:00 a.m. on any day November through March.

Parking on any street during any snowfall or for a period of eight hours after the end of a snowfall, or which impedes or interferes with snow plowing operations, is not allowed.

Driveways

While the Highway Department tries to minimize the amount of snow plowed into driveways, some accumulation is unavoidable.

- Plow blades cannot be lifted as they pass by a driveway as a mound of snow would be left in the roadway.
- Snow will be plowed into driveways during curb-to-curb plowing.
- Residents may wish to clear driveways several times during a storm or wait until the storm and plowing operations have ended.
- Shoveling, plowing, or blowing snow into the street is a violation of town ordinances and violators will be subject to fines (Article IV § 367-23).
- Clearing driveway openings is the responsibility of the property owner.

Leaf Collection Guidelines

Leaves should be raked to the edge of the property (not into the street). Plastic bags should not be used as they cannot be recycled. Do not mix leaves with household trash, branches, sticks, or other debris. Leaves may be taken to the Town landfill on Saturdays and Sundays, 9:00 a.m. to 5:00 p.m. A permit is not required to dump leaves at the landfill.

Refuse Collection

Curbside collection of rubbish and recyclables will be delayed one day on these holidays (unless the holiday falls on a weekend):

Collections are made on the normal day for all other holidays. **WHEN IN DOUBT PUT IT OUT**

- | | |
|--------------------|--------------------|
| • New Years Day | • Labor Day |
| • Memorial Day | • Thanksgiving Day |
| • Independence Day | • Christmas Day |

Police Department

Stephen Clark, Chief of Police

"To Protect and Serve."

The Newington Police Department consists of 51 full time police officers, 1 recruit training position, 13.5 civilian employees and 2 part time Animal Control officers. The department's commitment to the community is to preserve peace and public order, provide community assistance, prevent and deter crimes, apprehend offenders, and protect persons and property in accordance with the laws of the State of Connecticut and the ordinances of the Town of Newington.

2016-2017 Highlights

- **Department Staffing:** During the 2016-2017 fiscal year, the Police Dept. saw a number of promotions & appointments. On September 12, 2016, Daniel Reed was hired as the Civilian Evidence/Property Officer, which was a newly created position in the Detective Division. On Oct. 9, 2016, Matthew D'Esposito was promoted to the rank of Sergeant & on December 25, 2016, Shannon Gonzalez was promoted to Detective. On June 23, 2016, Newington Public Safety Dispatcher Norma Baldini was sworn in as a police officer. Prior to joining the Newington Police Dept., she served with the Scottsdale, Arizona Police Dept. as a police officer. The department also filled two vacant Public Safety Dispatcher positions with the hiring of John McFee and Tommy Lee Williams.
- **Department Activity:** During the 2016-2017 year, the Newington Police Dept. responded to 25,472 calls for service. The department made 829 criminal arrests & investigated 1,693 "Part I" crimes, such as robbery, burglary, sexual assault, aggravated assault, arson, & larceny. The department investigated 1,247 traffic accidents of which one resulted in a fatality. The department made 6,061 traffic stops, and arrested 106 motorists for driving while under the influence of alcohol/drugs.
- **Infrastructure:** On Dec. 12, 2016, the department went on-line with a new integrated Records Management, Computer Aided Dispatch, & Mobile System from Nexgen Public Safety Solutions. Some of the features include a police unit Automatic Vehicle Locator & Electronic Ticketing. The new system greatly improves department efficiency & now makes the department National Incident-Based Reporting System (NIBRS) compliant, which is a FBI requirement in the year 2021.
- **Major Cases:** On Nov. 3, 2016, Detectives responded to & assumed investigative responsibility for an armed robbery that occurred at the T-Mobile store located at 3111 Berlin Tpke. Upon arrival, Detectives learned that two male suspects approached three employees while they were in the process of locking up the store, just after 8 PM. Both suspects forced employees back into the store where they tied up two employees while forcing the other to open the safe at gun point. Detectives processed the crime scene for physical evidence, seized surveillance video & conducted interviews with the three employees. Discarded zip ties that were used during the commission of this crime were seized and sent to the state forensic lab for DNA analysis. This investigation resulted in the identification of two suspects.
- On April 11th 2017, a suspect was arrested in connection with the robbery based on an arrest warrant obtained by Newington Detectives. The suspect was charged with 2 counts of Robbery 1st Degree, 2 counts of Conspiracy to Commit Robbery 1st Degree, 3 counts of Kidnapping 1st Degree with a Firearm, 3 counts of Conspiracy to Commit Kidnapping 1st Degree with a Firearm, 3 counts of Unlawful Restraint 1st Degree, 3 counts of Conspiracy to Commit Unlawful Restraint 1st Degree, 3 counts of Reckless Endangerment 1st Degree, 3 counts of Conspiracy to Commit Reckless Endangerment 1st Degree, 3 counts of Threatening 1st Degree, 3 counts of Conspiracy to Commit Threatening 1st Degree, Larceny 3rd Degree, Conspiracy to Commit Larceny 3rd Degree, Larceny 6th Degree, Conspiracy to Commit Larceny 6th Degree. He was held on a \$750,000.00 court set bond.
- **Community Outreach:** The Newington Police Dept. is committed to developing programs that foster & improve police-community relations. The department continued to provide local residents & business owners with the Citizens Police Academy & local youth with the Police Youth Academy. The department also worked with Starbucks on Main Street and cohosted Coffee with a Cop. This program allowed members of the residential & business community to speak with officers in an informal manner about any issues or concerns they had, while also getting to know the officers in a casual atmosphere. Department officers also took part in Shop with a Cop during the holiday season. Shop with a Cop provided a fun filled day for a number of underprivileged children throughout CT while creating positive relationships with law enforcement. Officers volunteered their time to be with the children for dinner at a local restaurant & following dinner they went shopping for themselves, a family member & a child from their local community. Newington Police Dept. continued their fundraising efforts by supporting the Special Olympics by participating in both the Penguin Plunge & Law Enforcement Torch Run. Officers raised over \$7,000 for the Connecticut Special Olympics.
- **Police Department Training:** The Police Dept. recorded over 5,440 hours in officer training during the 2016-2017 fiscal period. This year's training covered several different areas including the continued commitment to our Crisis Intervention Team. Two additional officers were sent to receive specialized training in dealing with persons in crisis. The training division continues to focus on firearms and continued with the training regimen of bi-annual firearms qualifications; with one of these qualifications occurring in a low-light setting. In the fall of 2016, the dept. initiated a civil disorder team which focused on crowd control & riot response. The dept. experienced transfers & a promotion in the Detective Division & several detectives received specialized training in interview & interrogation techniques & crime scene processing.

Newington Public Safety

Fire Marshal

Chris Schroeder, Fire Marshal

The local Fire Marshal is responsible for the enforcement of the Connecticut Fire Safety Code and is required to:

- Annually inspect annually all buildings and facilities, with the exception of residential buildings, designed to be occupied by one or two families.
- Inspect the installation of flammable and combustible fuel storage tanks.
- Review all plans for new construction and conduct on site inspections to ensure code compliance.
- Establish fire lanes to ensure accessibility of fire apparatus.
- Determine the need and locations of new fire hydrants.
- Investigate all fires or explosions.
- Investigate all fire alarm dispatches to determine proper operation and compliance with the local fire ordinance.
- Issue blasting permits & be on site to ensure safety & compliance with state & federal standards.
- Respond to and investigate reported accidental or intentional release of hazardous materials.

2016-2017 Highlights

- Significant fire incidents for the 2016-2017 fiscal year included:
 - ◇ July 9, 2016—An incendiary fire in a vacant building at Balf/Tilcon property located at 400 Mountain Road caused extensive damage to the structure.
 - ◇ December 19, 2016—An electrical fire in a room at the Carrier Motor Lodge located at 2660 Berlin Turnpike caused extensive damage to the room of origin and the several adjacent rooms.
 - ◇ January 11, 2016—A truck fire inside a commercial building located at 176 Kelsey Street totally destroyed the vehicle and caused extensive smoke & water damage to the unit & adjoining tenant spaces.
 - ◇ March 4, 2017—An accidental fire on a second floor deck at Northwood Apartments located at 249 Lowery Pl. caused moderate damage to apartment unit.
 - ◇ March 11, 2017—A fire of undetermined origin totally destroyed a detached garage at home located at 261 Maple Hill Ave.
- Provided oversight for standard blasting activity at Balf/Tilcon on Hartford Avenue.
- Personnel continued to make fire prevention and life safety a priority throughout the year by assisting the NVD Fire Prevention Bureau in delivering fire prevention programs and activities for local schools, businesses, and healthcare facilities.
- Conducted special event inspections for private & public events in town, including the Waterfall Festival, the Extravaganza and the Classic Car Show.
- Represented the Fire Marshal's Office on & participated in monthly meetings of Newington's Safe Home Task Force.
- Fire Marshal & Deputy Fire Marshals participated in numerous continuing education courses & seminars throughout the year, in accordance with state mandates.

Fire Marshal Statistical Summary

Inspections & Inspection Follow Ups	689
Plan Reviews	90
Job Site Inspections	66
Fire Investigations	39
Fire Alarm Trouble	74
Tank Removals	0
Complaints	40
Hazmat Incidents	6
Blast Monitoring	43

Newington Office of Emergency Management Community Emergency Response Team (CERT) Chris Schroeder, Emergency Management Director

The Newington Community Emergency Response Team (CERT) Program is part of the Connecticut Department of Emergency Management and Homeland Security (DEMHS), Citizens Corps Council, and the National Citizen Corps effort to incorporate and utilize volunteers in the community. The Citizen Corps is endorsed by the President of the United States and the Federal Department of Homeland Security. CERT members are trained in basic response techniques in order to assist local citizens and first responders in disaster or emergency situations.

CERT Mission Statement: To provide Newington residents & first responders with a quality resource that is dedicated, trained & equipped to carry out special missions such as but not limited to: emergency shelter operations, amateur radio (ham radio) communication, & any other function ordered by the Town Mgr., Emergency Management Dir., Fire Chief, Police Chief, and/or their designees.

2016-2017 Highlights

- Received grant FEMA/EMPG grant funds, which helped offset costs associated with training programs, maintenance of the Emergency Operations Center & various CERT activities.
- Members were activated for and assisted with a complex case involving triage and transport of animals in December 2016.
- CERT members were activated to assist with a number of non-emergency events including:
 - ◇ Provided traffic assistance & crowd control at the annual Little League Playoffs in August, 2016.
 - ◇ Assisted the (CCHD) with their annual flu clinics in October, 2016.
 - ◇ Provided assistance with the 2016 "Life. Be In It. Extravaganza" hosted by Parks and Recreation.
 - ◇ Provided traffic assistance & crowd control during the Parks & Rec Department's Motorcycle Madness event held in May, 2017.

CERT STATISTICAL SUMMARY

Emergency Activations	2
Non-Emergency Activations	8
Community Events	1
Training Exercises	11
Meetings	10

Newington Public Safety

Newington Volunteer Fire Dept.

Chris Schroeder, Chief

The Newington Volunteer Fire Department was established in 1917. It is an all-volunteer organization comprised of approximately 120 members. In addition, the Department hosts a Fire Cadet program that provides full-level training, equivalent to that of an active firefighter, to 16 and 17 year olds interested in the fire service.

Department members are responsible for the fire, rescue, and hazardous materials response services for residential and commercial properties in the Town of Newington, CT. The Department also provides comprehensive Fire Prevention and Fire Education programs designed to meet the specific needs and requirements for both residents and commercial businesses. Oversight is provided by three elected members of the Board of Fire Commissioners, whose powers & duties are vested by Town Charter.

2016-2017 Highlights

- Twenty-three new members joined the department during the year and have completed or are in the process of completing their Firefighter Certification training. Fifteen members resigned or left the department during the year; their average length of service was 7 years.
- The Dept. participated in a statewide volunteer recruitment drive with an open house at Fire Headquarters.
- Department members participated in a variety of weekly, monthly and quarterly classroom and field-based training exercises throughout the year, including:
 - ◊ An in depth refresher training in hazardous materials and decontamination procedures.
 - ◊ Comprehensive seminar and demonstration on flow path concerns.
 - ◊ Live Burn and Ice Water Rescue drills were held throughout the year.
- The Fire Prevention Bureau continued to provide a variety of fire and life safety education programs to area businesses, schools, daycare centers, and healthcare and assisted living facilities.
 - ◊ Participated in numerous public and privately sponsored events and meetings.
 - ◊ Hosted Annual Open House Event, which included live fire safety demonstrations.
- Held a formal Dedication Ceremony for the new 9/11 Monument at Fire Headquarters; also hosted Annual 9/11 Remembrance Ceremony, sounding the building sirens at the times of the attacks on the World Trade Center.
- The Department held its Annual Awards Night celebration at the Portuguese Club on North Mountain Road. Years of service and special commendation awards were distributed.
- Hosted Annual Memorial Day Ceremony, honoring two members who gave their lives in the line of duty; Co. 1 Firefighter Francis Kochanowicz, 6/5/62 & Co. 2 Firefighter Jay Cole, 12/26/64. The Honor Guard participated in the Town's Annual Memorial Day Service at Town Hall.

- The First Annual Police and Fire Golf Tournament was held at Indian Hill Country Club.
- Joined other town and regional agencies in participating in the Governor's Annual Severe Weather Exercise held in the Emergency Operations Center.
- Personnel continued preparing for the Department's 100th Anniversary celebrations; held the 100th Anniversary Ball at the Farmington Club in March 2017.
- The Department took delivery of the new Rescue 1, which is stationed at Company 1.
- Department members participated in numerous Town and privately sponsored events throughout the year:
 - ◊ Several events to raise funds for the Muscular Dystrophy Assoc. & the American Cancer Society.
 - ◊ Distributed recruitment & fire prevention materials to attendees of the Home & Business Showcase & at the Annual Waterfall Festival on Market Square.
 - ◊ Assisted with the coordination of the Annual Ride in honor of MPO Peter J. Lavery at Churchill Park.
 - ◊ Coordinated & participated in the Newington Emergency Services Food & Gift Drive to benefit Newington Human Services in December 2016.
 - ◊ Participated in the Parks & Recreation Night of Lights and Carol Sing on Main Street.

Statistical Summary

Structure Fires	39
Vehicle Fires	12
Exterior Fires	41
Other Fires	6
Pressure. Ruptures, Explosions, Overheat	4
Extrications	14
Other Rescue Calls	12
Hazardous Condition Calls	61
Water Problem	26
Other Service Calls	67
Good Intent Calls	34
False Alarm/False Call	270
Severe Weather/Natural Disaster	1
Special Incident Calls	2
Mutual Aid/Standby	11

Total Calls: 600

Newington Public Schools

Dr. William C. Collins, Superintendent

The Newington Public School System consists of four elementary schools, two middle schools, & one high school. An elected nine member Board of Education, whose powers and duties are specified by Connecticut General Statutes, provides policy oversight & direction to the school administration.

Mission

The Mission of the Newington Public School System, an educational partnership of school, family & community, is to ensure every student acquires the knowledge, skills, & attitudes to continue to learn, live a productive life, and contribute to a diverse, rapidly changing society. This is accomplished within a caring environment through a planned program of quality learning experiences that challenge & encourage each individual to reach full potential.

Vision

Every Student—College, Career and Citizenship ready

District Goal

To enhance students' growth, learning & critical thinking skills by deepening educator's practice in incorporating questioning & discussion strategies into instruction & using data driven decision making within the Professional Learning Community model.

2016-2017 General Highlights

Anna Reynolds Elementary School

– Mr. Jason Smith, Principal

The 2016-2017 school year was an exciting year of changes and growth for the students and staff at Anna Reynolds Elementary School. In November, we were named a National Blue Ribbon School by the U.S. Department of Education.

2016-2017 School Goals

- Students' ability to apply mathematical knowledge and comprehend text will improve.
- Students will treat one another with respect.
- Parents will have knowledge about their child's progress in reading and math prior to progress reporting periods.

To accomplish these goals, we:

- Implemented new integrated language arts/content area units that required students to use literacy skills to research and communicate about content knowledge.
- Enhanced word study through implementation of Foundations in all K-2 classrooms..
- Observed other colleagues teach at each grade levels.
- Built a deeper understanding of cultural competency through on-going professional learning, discourse and readings.
- Conducted professional development sessions that helped to support instruction within the Reader's, Writer's, and Math Workshop model.
- Provided Tier II (small group, pull out) reading and math intervention that did not interfere with Tier I instruction (classroom), while moving toward refining our model so that intervention is provided most often by the most qualified educators.
- Conducted professional learning within the Understanding by Design (UbD) framework to refine unit plans and understanding of the curriculum.

- Continued our implementation of Positive Behavioral Supports that will help our students to learn & live our Anna Reynolds Elementary School expectations, complete with colorful expectation grids, explicit lessons to teach the expectations, & several positive reinforcement strategies .
- Communicated, in an organized and strategic way, with parents about their children's progress with respect to math and literacy.

Elizabeth Green Elementary School

– Mr. James Marciano, Principal

2016-2017 School Goals

- Increase students' ability to read and comprehend grade level texts with a continued focus on word study that included phonics instruction and vocabulary.
- Increase students' ability to think mathematically with a continued focus on problem solving.
- Increase parents understanding of how teachers are sensitive to each individual student's learning style.

To accomplish this, we:

- Participated in professional learning to deepen our understanding of an effective unit planning practice called Understanding by Design.
- Participated in professional learning to refine and improve word study and small group instruction in reading.
- Participated in professional development to improve our integration of problem solving into math workshop and math workstations.
- Developed an intervention to team to monitor students who are in or in need of intervention.
- Engaged in self-directed collegial visits focused on professional goals and school improvement initiatives.
- Implemented a school wide problem of the month.
- Analyzed word study instruction through professional learning and classroom visits.
- Implemented a new inquiry-based social studies curriculum - K-4.
- Engaged in weekly PLC or Data Driven Decision Making Team meetings where staff members developed units plans using the three stages of the Understanding by Design framework.
- Administered parent and student surveys on how students learn best. Survey results were used to plan instruction based on students' learning styles.
- Discussed with parents at conferences how we were meeting their child's needs through their preferred learning styles.
- Communicated with parents through digital and/or print means how learning styles were considered through various instructional units.
- Offered two ten week sessions for students in grades 3 & 4 to learn about robotics outside of the school day.
- Offered 4 individual sessions for students in grades K-4 to participate in Story Time Yoga outside of the school day.

Newington Public Schools

Elizabeth Green Elementary School—Cont'd

- Offered an after school session for students in grades 3 and 4 to participate in the Hour of Code.
- Created Makerspace opportunities for all students in grade 2 to engage in critical thinking experiences that involved disciplines such as engineering & computer programming.
- Participated in the Kindness Challenge where students worked to accomplish a number of kind acts in a given time period.

John Paterson Elementary School

— *Mr. Michael Gaydos, Principal*

2016-2017 School Goals

- Students will improve reading comprehension skills.
- Students will improve mathematical thinking skills.
- Ensure that “homework” is productive and supports learning in the classroom..

To accomplish these goals, we:

- Engaged in Professional Learning Communities/Grade-Level Data Teams to implement short-cycle improvement plans that enabled us to enhance the data-driven decision making process to target instruction for all students.
- Utilized the “backwards design” model to plan units of instruction.
- Conducted professional development sessions that helped to support instruction in the classroom as connected to our school improvement plan action steps.
- Revised our daily schedule to ensure that we are delivering support services and enrichment opportunities in the most effective and efficient manner as possible.
- Provided tiered instruction (including intervention services as well as challenge / enrichment opportunities) to meet the needs of all our learners.
- Continued to implement 1:1 use of Chromebooks in grades 3 & 4 to increase student engagement and foster new learning opportunities.
- Established homework guidelines to ensure that assigned homework is meaningful, supports learning in the classroom, and is consistent among grade levels.
- Utilized social media (Facebook) to enhance communication with our school community.
- Established a special education program that focused on the behavioral and academic needs of students.

Ruth Chaffee Elementary School

— *Mrs. Beverly Lawrence, Principal*

2016-2017 School Goals

- Students in grades 2-4, reading comprehension will improve as evidenced by 63% of students meeting their individual growth target on the Spring MAP assessment.
 - ◇ **Overall Reading Results—81% students fell in the average range or better.**

- Students in grades 2-4, mathematical thinking will improve as evidenced by 64% of students meeting their individual growth target on the Spring MAP assessment.

- ◇ **Overall Math Results—70% students fell in the average range or better.**

- Parent Engagement:: Parents will be aware of their child's progress in reading, math, & social behavior prior to progress reporting periods, as evidenced by an increase in the number of parents that Agree/Strongly Agree to question #4 (I know how my child(ren) is (are) doing before I get my child(ren)'s progress report from 82% to 86%).

- ◇ **Overall Results: Eighty-nine (95%) of our parents indicated that they are aware of their child's progress prior to progress reporting periods.**

We were able to accomplish, and in some cases, exceed our goals by:

- Foundations program was implemented with fidelity in Grades K-2 which improved our students' phonological and phonemic awareness enhancing their spelling and reading skills.
- In Grades K-1, tutors were strategically placed within each classroom to allow for multiple reading groups to occur simultaneously to meet students at their level.
- Planning within EACH grade level utilizing the UbD process enhancing our ability to plan collaboratively while providing students with hands-on performance tasks.
- Primary grade teachers K-2 wrote their SLOs to address current levels of reading and/or math performance. Focused on early literacy skills and comprehension to address the integration of CCSS.
- Instructional Support Team (principal, instructional coach, reading consultant) conducted weekly meetings to review data, discuss current interventions, and provide appropriate professional learning support to teachers.
- Instructional coach and Literacy Coach provided in-class coaching and demonstration lessons. Weekly & bi-weekly progress monitoring of all students below grade level.
- Collaborated with staff to analyze assessment data to identify students' strengths & area in need of improvement to identify differentiated learning needs for all students.
- Provided staff the necessary resources to use evidence – based strategies and instructional practices to meet the diverse learning needs of their students.
- Professional conversations with teachers to discuss student performance and achievement.
- Professional development was provided around the creation of math stations to improve students' numeracy skills in the four critical areas: Geometry (ALL GRADES), Operations/Algebraic Thinking, Fractions (3rd/4th), Counting/cardinality (K), Measurement, place value (1st/2nd).
- Math Interventionist provided support to teachers in the area of intervention, through Smart Notebook lessons, games/activities for stations.

Future practices to ensure that we continue to meet our goals: *Continue with our grade level and possible vertical grade level collegial visits learning from our colleagues to enhance our instruction.*

Newington Public Schools

John Wallace Middle School

--Mr. Daniel Dias - Principal

2016-2017 School Goals

- Students will improve their understanding of mathematical thinking (concepts and applications).
- Students will improve their reading comprehension skills.
- Students will improve their learning time and all students will have 10 or less tardies to school. In addition, our chronic tardy students will meet their individual growth targets.
- Parents will have knowledge of the specific feedback their teachers are giving their child.
- Teachers will report that they have increased support in their PLCs.

To accomplish these goals, the John Wallace Community:

- Engaged in deep learning regarding the UbD process. Professional learning was planned & coordinated by the Wallace administrative team, coordinators, & CO staff. Teachers engaged in learning & work regarding UbD curriculum & completed UbD curriculum units in each of the content & encore areas.
- Weekly PLC (Professional Learning Community) meetings were supported by Wallace administration, coordinators, and coaches.
- Held monthly SDT (School Data Team) meetings to develop and monitor progress towards each of the goals from the 2016-17 School Improvement Plan.
- Held weekly SRBI (Scientific Research Based Instruction) literacy, numeracy, and behavior team meetings to discuss student performance data and develop more effective Tier II and Tier III supports.
- Monitored and implemented the 2016-17 School Improvement Plan. The School Data Team engaged in the DDDM process, made recommendations and suggested improvements, and members were integral in creating the 2017-2018 school wide goals and SIP.
- Utilized "Learning Targets" and "Performance of Understanding" and "Criteria for Success" in all classrooms to help student learning.
- Continued the Discipline Review Board to provide students with opportunities for positive behaviors.
- Created action steps (each teacher) to enhance communication with parents regarding feedback in the classroom and feedback reported home.
- Utilized each of the early dismissal days to provide staff with professional development in the areas of Understanding by Design, the short-cycle process, assessments of learning and for learning, and Mastery Based Learning.
- A number of Wallace staff members participated on the district's Mastery Based Learning Committees (Steering, Parent Communication, Report Card, Grading Practices). Wallace staff made significant contributions to these committees and in crafting practices and procedures for the shift to Master Based Learning.

Martin Kellogg Middle School

--Mr. Jason S. Lambert - Principal

2016-2017 School Highlights

- Transition towards mastery-based learning instruction and reporting practices
- "Met" our school improvement goals for the year.

- Third year implementation of PBIS (Positive Behavioral Intervention and Supports) that included many special events including pep rallies and positive recognitions to inspire appropriate school behavior and decision-making.
- Continued "Battle of the Books" program that included grade 6 teachers and students from John Wallace Middle School.
- Maintained our sister school partnership, through participation in the AMISTAD program to give students opportunities to interact with students from urban environments
- Expanded our grade 8 American Experience Program, which included touring various national monuments and touring various museums and exhibitions relevant to the grade 8 social studies curriculum.
- Further development in our work to use Google tools to support instruction.
- Produced the musical "Once Upon a Mattress" that included over 200 student, parent and staff participants.
- Active participation by students in the town wide art show, winter and spring music concerts, talent show, school clubs and activities, and active involvement in the community programs and projects.
- Participation in a variety of fundraisers, social events, and celebrations that provide the student council with funds to support many worthwhile endeavors at Kellogg.
- Visiting photographer, Tom Mezzanote, worked with students in grade 5 to complement our light unit in science.
- Active staff participation in various building and district committees including the following:
 - ⇒ School Climate Committee
 - ⇒ PBIS Committee
 - ⇒ Mastery-Based Grading Committee
 - ⇒ Teacher & Administrator Evaluation Committee (PDEC)
 - ⇒ Professional Development Committee
 - ⇒ Various Curriculum Development Committees aligned to CCSS

Newington High School

--Ms. Terra Tigno - Principal

2016-2017 Highlights

- Newington High School and CCSU established a partnership agreement that allowed Newington High School students the opportunity to take up two tuition free evening courses per semester to earn university credit.
- Two students received gold key portfolio awards at this year's CT Scholastic Arts competition: Natalia Petrykowska and Jacqueline Minor.
- Many students pursuing degrees in the arts have been accepted to prestigious schools including: Parsons School of Design, Fashion Institute of Technology, Lesley College, MassArt and the University of Hartford Art School.
- The school counseling department hosted several on-site instant decision days with various colleges.
- The Math and School Counseling Departments worked collaboratively to help students create a free KHAN Academy account in which they linked students PSAT scores. This is a free online SAT preparation program: <https://www.khanacademy.org/>.
- Megan Andrews and Tyler Savluk were recognized at the CAS -CIAC Scholar Athlete Dinner as the Newington High School Scholar Athletes.

Boards and Commissions

AFFORDABLE HOUSING MONITORING AGENCY

Established by the Town Council in 1991, the Affordable Housing Monitoring Agency is responsible for the preparation, adoption and administration of standards for selecting eligible households to participate in affordable housing programs in Newington.

COMMISSION ON AGING AND DISABLED

The Commission on Aging and Disabled, consisting of nine (9) members, is responsible for monitoring and assessing the needs of seniors and people with disabilities in the community. It also provides policy oversight for the Senior and Disabled Center.

BOARD OF ASSESSMENT APPEALS

Created by State Statute, the Board of Assessment Appeals provides a means to review and revise the taxable values of real estate and personal property established by the Town Assessor. The Board serves as the first level of appeal, and its actions are binding until a successful appeal is taken to the Superior Court. While no fees are charged and representation by legal counsel is not necessary, the taxpayer must appear before the Board.

CONSERVATION COMMISSION/ INLAND WETLANDS AGENCY

The Conservation Commission, comprised of seven (7) regular and three (3) alternate members, is responsible for advising and making recommendations to the Town Manager, Town Council, and other boards and commissions concerning the development and conservation of natural resources, which include water resources within the territorial limits of the Town.

As the Town's designated Inland Wetlands Agency, the Commission is responsible for regulating activities that affect the inland wetlands and watercourses of the Town in accordance with Connecticut General Statutes. As such, the Commission has the power to develop and adopt regulations protecting and preserving inland wetlands and watercourses for Town Council approval. In addition, the Commission is charged with administering the regulations under its authority.

DEVELOPMENT COMMISSION

The Development Commission, consisting of nine (9) regular members and three (3) alternate members, is established for the promotion and growth of the development resources of the Town of Newington.

DOWNTOWN REVITALIZATION COMMITTEE

The Downtown Revitalization Committee was established in June 2008 to oversee grant funding used to revitalize the Town's center. The seven (7) member

Committee is comprised of members of the Town Council, Development Commission and the public.

BOARD OF EDUCATION

The Board of Education consists of nine (9) members elected at each regular Town election for a term of two years. State Statute charges the Board of Education with maintaining public elementary and secondary schools, implementing the educational interest of the State, and providing such other educational activities as in its judgment best serve the interests of the school district.

EMPLOYEE INSURANCE AND PENSION BENEFITS COMMITTEE

The Employee Insurance and Pension Benefits Committee (EIPBC) is composed of nine (9) regular and two (2) alternate members who oversee all aspects of the health insurance programs and pension benefits for employees. The Committee is appointed by the Town Council and serves to oversee the EIPBC Agent of Record. The Committee determines the needs and develops specifications for the employee insurance and pension benefits program, reviews all submitted insurance proposals, periodically reviews employee insurance benefits, and makes recommendations to the Town Manager and Council.

ENVIRONMENTAL QUALITY COMMISSION

Activities of the Environmental Quality Commission date back to 1986, when the Town Council established the Environmental Quality Committee. In October 1987, the Town Council established (by Ordinance) a permanent commission and outlined its scope of authority. The Commission is charged with addressing issues affecting environmental concerns or the quality of life within the town.

Eleven (11) Commissioners are appointed by the Town Council for two year terms. Representation on the Commission includes members of the Newington Fire Department, Volunteer Ambulance, local industry and the Public. There are also five (5) student liaisons representing the two middle schools and the high school.

BOARD OF ETHICS

The Board of Ethics is comprised of seven (7) regular and two (2) alternate members appointed by the Town Council, including two registered Democrats, two registered Republicans, and three unaffiliated or other party registered voters. The Board (a) has the authority to recommend action pertaining to the Code of Ethics to the Town Council, Town Manager, and Board of Education or the Superintendent of Schools; and (b) establish procedures by which the public may initiate complaints alleging a violation of the Code of Ethics.

Boards and Commissions

FAIR RENT COMMISSION

The Fair Rent Commission is comprised of five (5) regular and three (3) alternate members. It has the authority to make studies and investigations, conduct hearings, and receive written complaints relative to rental charges or proposed increases in rental charges on housing accommodations in Newington.

BOARD OF FIRE COMMISSIONERS

Pursuant to an act adopted in 1929, the Board of Fire Commissioners was established to manage and control the Newington Fire Department. The Board, comprised of three (3) elected Commissioners, is responsible for the supervision and care of all Fire Department buildings, equipment, and apparatus.

HOUSING AUTHORITY

The Newington Housing Authority was established in 1973 by the Town Council and charged with the responsibility of providing housing for the Town of Newington's elderly population.

HUMAN RIGHTS COMMISSION

The purpose of the Human Rights Commission is to promote mutual understanding and respect among all racial, religious, ethnic, and other groups, and to secure equality of, and opportunity for, all people. The Commission seeks compliance with State and Federal laws regarding discrimination. Complaints regarding discrimination can be filed through the Department of Human Services.

LIBRARY BOARD

The Board of Directors of the Lucy Robbins Welles Library, Newington's public Library, is comprised of twelve (12) directors, six (6) of whom are appointed by the Town Council and six (6) of whom are appointed by the Library corporation. Membership is open to any resident of the Town of Newington. The Library Board is charged with managing the affairs of the Library. The Library's operations are funded by the Town of Newington.

OPEN SPACE COMMITTEE

The Open Space Committee was established in December 2009 to determine the means to acquire, preserve and protect Cedar Mountain and various other open space parcels throughout the Town. The eleven (11) member Committee is comprised of various members of the Town Council. TPZ, Conservation Commission and the public.

BOARD OF PARKS & RECREATION

The Board of Parks & Recreation consists of eleven (11) members who determine the use of Town parks,

public greens, and other public grounds. The Board also plans and arranges recreational facilities and programs for the Town.

COMMITTEE ON COMMUNITY SAFETY

The Committee on Community Safety was formed to determine the needs and potential solutions for ensuring the safety of the community, with consideration to future budgetary requirements. The Committee is comprised of thirteen (13) members, three (3) from the Newington Town Council, two (2) from the Board of Education, one (1) from the Youth-Adult Council, and seven (7) from the public.

STANDING INSURANCE COMMITTEE

The Standing Insurance Committee, comprised of nine (9) regular and two (2) alternate members, is responsible for (a) the determination of needs and specifications for Town insurance; (b) recommendation to the Town Council of the appointment and termination of the Agent of Record; (c) recommendation to the Town Council of a proposed Town insurance program; and (d) the Workers Compensation insurance provided by the Town.

TOWN PLAN AND ZONING COMMISSION

The Newington Town Plan and Zoning Commission (TPZ) is a citizen body of seven (7) regular and three (3) alternate members appointed by the Town Council. The Commission's meetings are normally held on the second and fourth Wednesdays. TPZ members also devote time to serve on the Town Center Study Committee, Open Space Committee, New Britain-Hartford Busway Municipal Advisory Committee, and the Capitol Region Council of Government Planning Commission.

YOUTH-ADULT COUNCIL

The Youth-Adult Council acts as an advisory board to the Human Services Department. Appointed by the Mayor, its purpose is to review youth and family issues and foster community education and support among Town agencies and residents. The school system, community groups, concerned citizens and young people all participate in monthly meetings aimed at sharing information and coordinating services.

ZONING BOARD OF APPEALS

A bipartisan appointed body of five (5) regular and three (3) alternate members, the Zoning Board of Appeals' primary function is to hear applications for variances from the Zoning Regulations in which enforcement of regulations could result in a hardship. The Board also hears cases in which the applicant alleges errors in the Zoning Enforcement Officer's orders.

Summary of Town of Newington



Financial Report 2016-2017

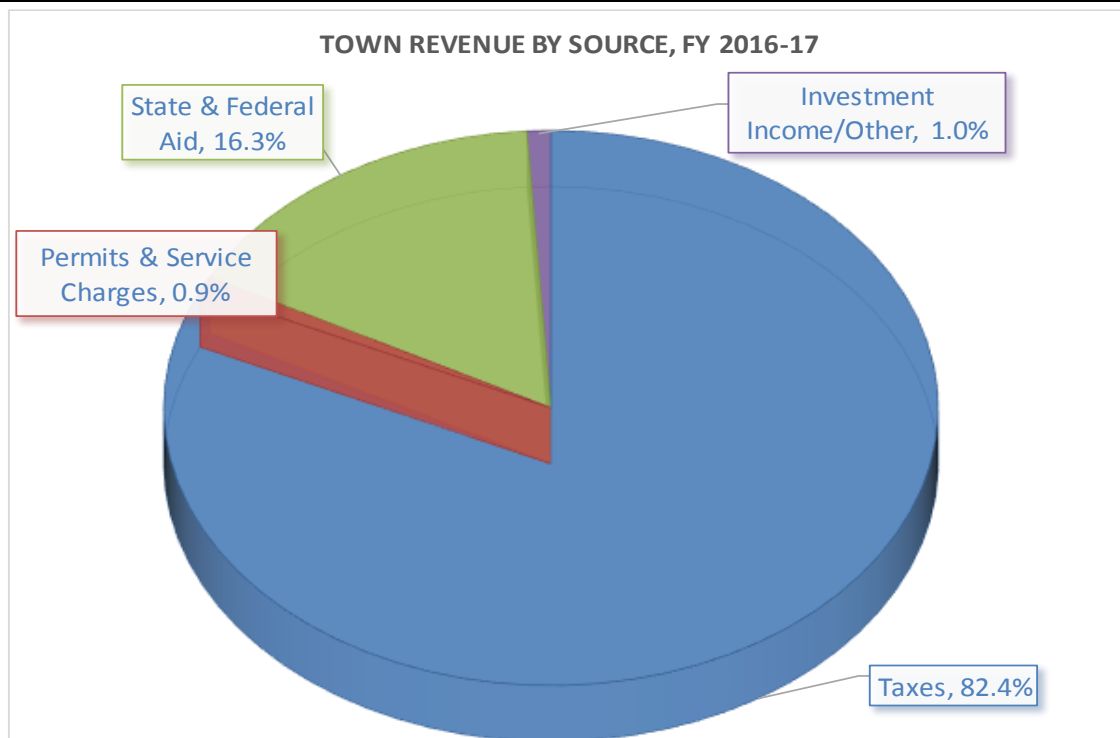
Town Finances FY 2016-2017

- The Town's adopted General Fund budget for 2016-17 totaled **\$115,798,982**.
- The Mill Rate was 35.75.
- The Town received an upgrade to its credit rating by Standard and Poor's from AA to AA+. The Town benefits from a high credit rating of Aa2 by Moody's Investor Services.
- The Town achieved a collection rate of 99.5% on the current levy.
- The Town's bond indebtedness at June 30, 2014 totaled \$5,220,000.
- The Town's actual expenditures were \$114,138,311 and actual revenues totaled \$113,800,611.

The comparative budgetary information, by function and funding source is presented here. A detailed document of the Town's Comprehensive Annual Financial Report is on file in the Town Clerk's office and on the Town's website.

Actual Town Revenues for 2016-17, by Source (\$ thousands)

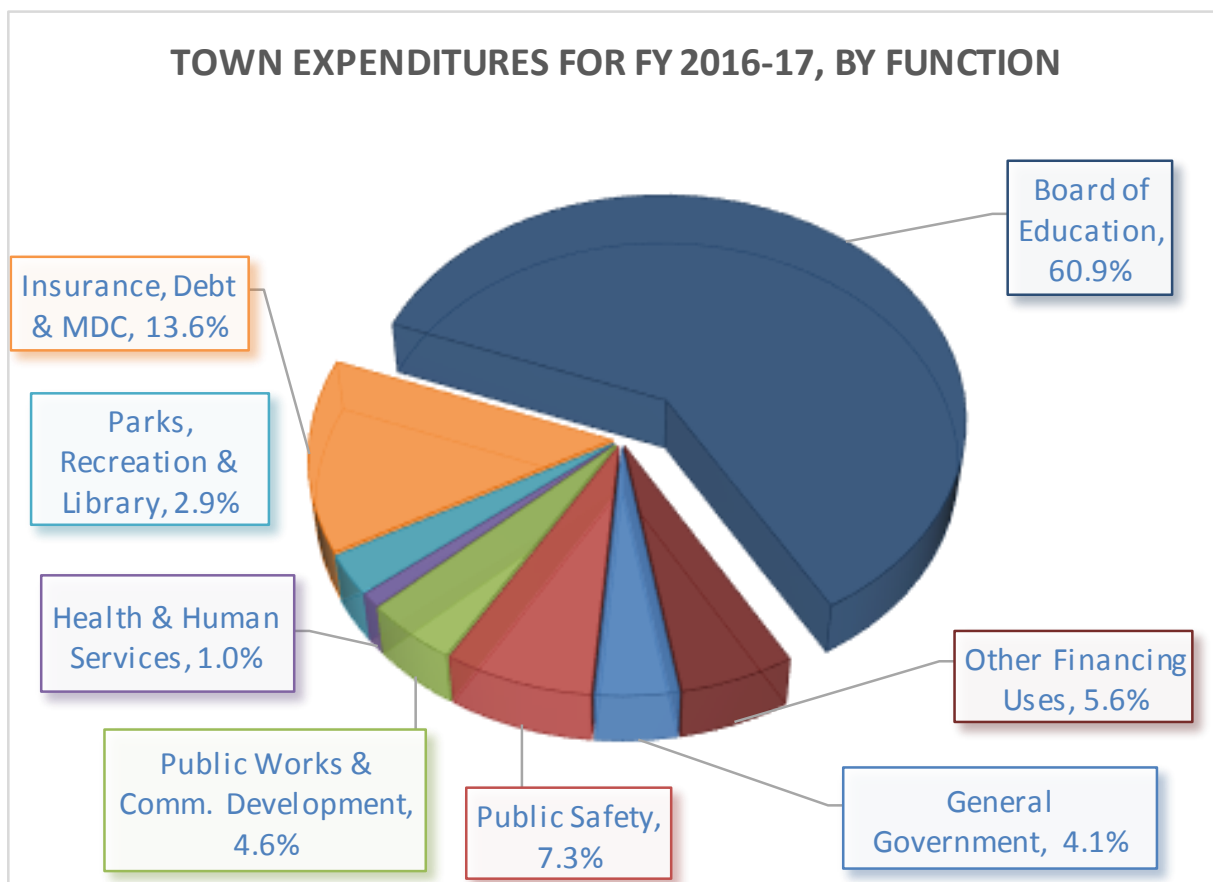
Source	2015-16	2016-17	\$ Change
Taxes	92,240	93,725	1,485
Permits	380	319	(61)
State & Federal Aid	18,651	18,523	(128)
Service Charges	558	692	134
Investment Income	76	78	2
Other	565	464	(101)
TOTAL	112,470	113,801	1,331



Town Finances FY 2016-2017

Actual Town Expenditures for FY 2016-17, by Function (\$ thousands)

Function	2015-16	2016-17	\$ Change
General Government	4,678	4,677	(1)
Public Safety	8,177	8,367	190
Public Works & Comm. Development	5,160	5,242	82
Health & Human Services	1,180	1,175	(5)
Parks, Recreation & Library	3,322	3,283	(39)
Insurance, Debt Service & MDC	14,921	15,391	470
Board of Education	69,326	69,392	66
Other Financing Uses	5,958	6,431	473
TOTAL	112,722	113,958	1,236



Town Finances FY 2016-2017

Bonds Outstanding June 30, 2017
(in thousands)

Function	Amount
Schools	2,206
General Purpose	3,014
TOTAL	5,220

Schedule of Debt Principal and Interest by Year as of June 30, 2017
(in thousands)

Year Ending June 30	Principal	Interest	Total
2018	1,025	126	1,151
2019	695	91	786
2020	690	70	760
2021	675	56	731
2022	665	43	708
2023-2025	1,470	50	1,520
TOTAL	5,220	436	5,656

